

Southend-on-Sea Borough Council

Department of the Chief Executive

John Williams - Director of Legal & Democratic Services

Our ref: Rh/Cabinet

Telephone: 01702 215000

Your ref:

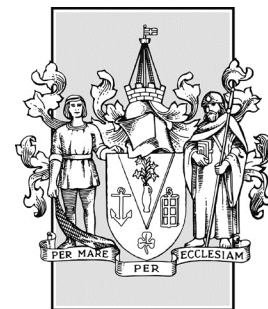
Fax: 01702 215994

Date: 27th September 2017

E-mail: committeesection@southend.gov.uk

Contact Name: Robert Harris

DX 2812 Southend



Dear Councillor,

CABINET - TUESDAY, 19TH SEPTEMBER, 2017

Please find enclosed, for consideration at the next meeting of the Cabinet taking place on Tuesday, 19th September, 2017, the following report that were unavailable when the agenda was printed.

Agenda No	Item
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5	<u>Monthly Performance Report (July)</u> (Pages 1 - 80)
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Report of Chief Executive attached.

Robert Harris
Principal Democratic Services Officer

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MONTHLY PERFORMANCE REPORT

July 2017

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Version: **V1.0**

Published by the Policy, Engagement & Communication Team

Further information: timmacgregor@southend.gov.uk (01702) 534025 or Louisabowen@southend.gov.uk (01702) 212039

Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2017/18	Annual target for 2017/18
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance is on track to achieve the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2018)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

Version: **V1.0**

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Section 1: 2017-2018 Exceptions - Current Month Performance

Comments on Indicators rated Red or Amber



Generated on: 12 September 2017 09:00







Expected Outcome At risk of missing target



Responsible OUs Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	July 2017	75.7	66	66			<p>As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. The rate of looked after children remains above target however it has reduced slightly since over the last 3 months.</p> <p>It is acknowledged that we are still some way off target on this indicator but with the drop in child protection numbers we should start seeing a downward trend towards target. In addition to this we are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made.</p> <p>Other than children who need to become looked after in an emergency the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. This has prevented the numbers escalating and where safely possible put other measures in place to support the family. It is anticipated that our planned work around reunification will ensure that children do not remain in care for longer than necessary.</p> <p>Note for CMT: Benchmarking data as requested Eastern region 49.9, Lowest 33.6 (Essex), Highest 86.0 (Thurrock). Southend are 9th out of 11, 1st being the lowest.</p>	People Scrutiny
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had	Aim to Maximise	July 2017	74.6%	90%	90%			<p>Whilst it is acknowledged that this indicator is below target the trend is improving and for the fourth successive month performance has</p>	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
	a visit in the 6 weeks (30 working days), prior to the last day of the month.								<p>improved. The activity relating to improving this area of performance is working and has been reported in previous months and remains the same, namely that:</p> <ul style="list-style-type: none"> - as a result of current performance an action plan is in place and has been presented to Executive Departmental Management Team (DMT) and monitored on a monthly basis; and - performance continues to improve month on month however it is recognised that the rate of change is too slow. <p>Robust action has been taken in this regard and further improvements will be seen during Aug-17. Between the end of Jun-17 and Jul-17 improvement can be seen with performance being 5.2% higher than at the end of Jun-17. Work across the service to improve practice, as detailed in plans relating to other areas of performance, will further improve this area of performance. The work includes; visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers includes children who have not been visited within the last 30 working days (process introduced on 22-Apr-17) and proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where required.</p>	
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	July 2017	81.7%	90%	90%			<p>As previously reported; an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.</p> <p>It is acknowledged that this performance indicator remains below target however there has been good improvement which is expected to continue. This remains an area of continued focus and the action plan taken to Executive DMT is being progressed.</p> <p>The details of that plan is as follows:</p> <ul style="list-style-type: none"> - visiting being included in all social worker PMR, assurance reporting from team managers 	People Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									on a weekly basis to service managers includes children who have not been visited within the last 20 working days (process introduced on 22-Apr-17); and - proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where required.	
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	July 2017	54.5%	90%	90%			Performance has improved by 21% during July. It is anticipated that improvement will continue. As this is a cumulative measure the strength of performance each month will not be fully reflected in this measure.	People Scrutiny
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	July 2017	28.9%	56%	56%			As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Between Apr-17 and Jul-17, 26 out of 90 EHC plans were issued within the 20 week timescale, an improvement of 10.6% over last month. Performance is likely to remain below target for several months due to the backlog of cases that, when completed, will not be within the 20 week timescale. Additional resources are being identified to clear the backlog. The GM for SEND is currently working with the data team to implement a robust improvement plan that will see an incremental month by month improvement in the timeliness of EHCPs.	People Scrutiny

Expected Outcome At risk of missing target
Responsible OUs Department for Place





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	July 2017	54	45	45			It has been noted that there has been an increase in reporting this through the new My Southend App which is now another means to report missed waste collections. We will be addressing this issue with Veolia management requesting that they look to see if there are any operational reasons for the higher number	Place Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									of reports.	
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	June 2017	N/A					Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets.	Place Scrutiny

Expected Outcome At risk of missing target
Responsible OUs Public Health


MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	July 2017	203	280	1,100			Department of Health Guidelines state that quit attempts can be registered up to 42 days after a "quit date" is set. Therefore final data will not be available for this period for a further 2 months. Currently behind trajectory, 4 week quit recovery plan developed and being implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking services continues to decline.	People Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Department for People



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	July 2017	42.9	55.7	55.7			Performance of this indicator continues to track towards the national benchmark. The rate of children subject to plans continues to reduce following focussed quality assurance activity in this area	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	July 2017	86.3%	88.6%	88.6%			Performance has improved significantly this month, seeing a near 10% improvement on last month. This reporting period shows that out of 73 Adults using the reablement service, 63 were still at home 91 days later. Of the 10 not at home, 2 had passed away, 1 moved into nursing care, 5 into residential care and 2 were admitted into hospital.	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									Business Process Mapping has commenced with the service and will incorporate how the new Social Care recording system (due in Jan-18) can distinguish between reablement and enablement, allowing for more accurate reporting of this indicator. Service Transformation continues to support the redesign of the Front Door services, including the monitoring of the reablement service and how the service collects the data. The benefits of all recent changes and ongoing work will take time to embed in the service but early indications show a positive progression in this indicator.	
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	July 2017	29.4%	33.5%	33.5%			At the end of Jun-17, 520 of 1769 long term service clients were receiving a Direct Payment. Although the performance in this area remains just below the target, it remains stable month on month. Work is due to commence with our partner agency, Vibrance, who manage a large proportion of the Direct Payments with the aim of providing robust application and monitoring of Direct Payments and an increased confidence in their delivery. A new Direct Payment policy is being written, this is also aimed at raising awareness, increasing confidence and ensuring the operational teams are supporting Adults to access this service. The outcomes of the action plan should start to show in the performance over the coming quarter.	People Scrutiny



Expected Outcome Some slippage against target
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	July 2017	1,444	1,984	5,740			Under trajectory. Recovery plan being developed with outreach provider & local GP practices. Public Health team offering support to all practices to improve uptake	People Scrutiny

Expected Outcome Some slippage against target
Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	July 2017	341.6	296.6	296.6			<p>Performance improved during July, against target, for the 4th consecutive month. This indicates that the processes within Fieldwork Services in relation to contact, referral and assessment are beginning to lead to more positive performance. The positive impact is enhanced by the work being undertaken within longer term teams to ensure families move swiftly to other services when it safe for them to do so.</p> <p>The comment from July 2017 remains appropriate, namely that;</p> <p>As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Our rate of children in need has increased from 2015/16 when it stood at 251 per 10,000 however it should be noted that our rate had been low compared to statistical neighbours for a number of years. Robust operational management is now in place to ensure that all children classed as in need do actually require statutory support.</p>	People Scrutiny



Expected Outcome On course to achieve target
Responsible OUs Corporate Services; Department of the Chief Executive

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	July 2017	85.03%	80.00%	80.00%			The Govmetric Measurement of Satisfaction (3 Channels) has maintained a green RAG status during 2017. Whilst the "Face to Face" and "Web" performance have constantly failed to meet target, the "Telephony" results have exceeded target for the year to date.	Policy & Resources Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									<p>Where there is a drop in the percentage, procedures are changed to ensure targets are met. Feedback, from customers, received is acted on where appropriate.</p> <p>Telephony staff are required to put 100% of calls through to the satisfaction survey and achieving a 20% take up from customers. This forms part of their appraisal and quality monitoring and where targets are not met follow up action is taken.</p> <p>There was no clear cause for dissatisfaction in respect of the website, however, many comments in practice relate to service provision, rather than the website itself (these are forwarded to the relevant departments). July comments regarding the website related either to customers misreading a page or being in the wrong place on the website.</p> <p>All comments regarding the website are considered by the Web Team and improvements made, where possible. It is intended to undertake a survey of web users in the coming months to help identify further improvements for customers.</p>	

Expected Outcome On course to achieve target
Responsible OUs Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.3	Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD Average]	Aim to Minimise	July 2017	0.71	1.43	1.43			Due to the submission of erroneous data by EPUT to NHS England this indicator shows as missing target. EPUT have now agreed that the data that they submitted was incorrect and are making attempts to resolve the errors with NHS England. If the official publication is amended the performance of this indicator would be 0.89. EPUT and SBC are working on amending the sign off processes to ensure that the risk of erroneous data submission is mitigated in the future.	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									The improvement in this indicator since April has been dramatic. This has been as a result of a significant amount of work by the service to address business process issues but more importantly to find solutions in time limited, high pressure environments for our clients. Many of these clients that would have otherwise been delayed in hospital often have complex needs but the service have worked improve the speed and flow of these clients out of hospital by working with partners and building relationships as well as putting in place innovative approaches to improving the services that are offered after an admission to hospital.	
CP 4.9	Percentage of children in good or outstanding schools. [Monthly Snapshot]	Aim to Maximise	July 2017	85.6%	80%	80%			There were no new inspections this month and performance remains above target.	People Scrutiny

Expected Outcome On course to achieve target
Responsible OUs Department for Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.6	Participation and attendance at council owned / affiliated cultural and sporting activities and events and visits to the Pier [Cumulative]	Aim to Maximise	July 2017	1,567,369	1,450,000	4,350,000			<p>Attendance and participation at cultural events and activities continues to thrive – Pier visits continue to be increasing compared to previous years; largely due to the improved signage, increased offer and better promotion of activities. Southend Choirs participated in 2 concerts at the Royal Albert Hall.</p> <p>Music Events; Lunchtime Recital: , Evening Concert: , Choirs: =10,310 Bandstand; 1,780 Theatre; 36,321 Forum; 54,689 Library; Shoebury: 3,527, Southchurch; 1,494, Westcliff; 14,077 (will monitor as excessively high), Kent Elms; 4,137 , Leigh; 6,245, Total =29,480 Libraries; children events; 2,096 Southend Museum (physical visits); 19,009 Southend Museums Website Total: 3,790 Southend Museums Blog Total: 315</p>	Place Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									Golf; 3,090 Leisure Centre; 50 + 173,568 Pier admissions; 48,277 Total = 382,775	

Expected Outcome On course to achieve target
Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.7	The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD]	Aim to Maximise	July 2017	90.3%	74%	74%			<p>Performance in relation to removing or reducing risk during an adult safeguarding investigation remains very high and significantly above national and regional benchmarks.</p> <p>The performance of this indicator continues to be very strong month on month. It is being maintained at a level which is significantly higher than the national and regional benchmarks. This is a reflection of how well the service are able to assess and put in place appropriate plans and actions for clients who have encountered safeguarding concerns. The actions of the service are resulting in the removal or reduction of risk at a greater level than in other areas.</p>	People Scrutiny

Section 2: 2017- 2018 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators

Generated on: 12 September 2017 09:00



Performance Data Expected Outcome: At risk of missing target 8 On course to achieve target 19 Some slippage against target 5 No Value 1

Aim: SAFE: Priorities • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	July 2017	42.9	55.7	55.7			John O'Loughlin	People Scrutiny
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	July 2017	75.7	66	66			John O'Loughlin	People Scrutiny
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.	Aim to Maximise	July 2017	74.6%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	July 2017	81.7%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	July 2017	341.6	296.6	296.6			John O'Loughlin	People Scrutiny
CP 1.7	The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD]	Aim to Maximise	July 2017	90.3%	74%	74%			Sharon Houlden	People Scrutiny

Aim: CLEAN: Priorities • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	July 2017	54	45	45			Carl Robinson	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	July 2017	96%	93%	93%			Carl Robinson	Place Scrutiny
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	June 2017	N/A	-	-			Carl Robinson	Place Scrutiny

Aim: HEALTHY: Priorities • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Proportion of adults in contact with secondary mental health services who live independently with or without support. (ASCOF 1H) [Monthly Snapshot]	Aim to Maximise	July 2017	76.6%	70%	70%			Sharon Houlden	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	July 2017	86.3%	88.6%	88.6%			Sharon Houlden	People Scrutiny
CP 3.3	Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD Average]	Aim to Minimise	July 2017	0.71	1.43	1.43			Sharon Houlden	People Scrutiny
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	July 2017	29.4%	33.5%	33.5%			Sharon Houlden	People Scrutiny
CP 3.5	Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]	Aim to Maximise	July 2017	10.8%	10%	10%			Sharon Houlden	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.6	Participation and attendance at council owned / affiliated cultural and sporting activities and events and visits to the Pier [Cumulative]	Aim to Maximise	July 2017	1,567,369	1,450,000	4,350,000	✓	↑	Scott Dolling	Place Scrutiny
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	July 2017	15	13	40	✓	↓	Marion Gibbon	People Scrutiny
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	July 2017	203	280	1,100	⬇	↓	Lee Watson	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	July 2017	1,444	1,984	5,740	⚠	↓	Margaret Gray	People Scrutiny
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	July 2017	54.5%	90%	90%	⬇	↑	John O'Loughlin	People Scrutiny
CP 3.11	The number of Early Help Assessments closed with successful outcomes for the clients (excluding TACAF).	Aim to Maximise	July 2017	113				↓	John O'Loughlin	People Scrutiny

Aim: PROPEROUS: Priorities • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported. • Ensure continued regeneration of the town through a culture led agenda.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.3	% of Council Tax for 2017/18 collected in year [Cumulative]	Aim to Maximise	July 2017	35.70%	35.50%	97.30%	✓	↑	Joe Chesterton	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2017/18 collected in year [Cumulative]	Aim to Maximise	July 2017	39.30%	37.10%	97.90%	✓	↑	Joe Chesterton	Policy & Resources Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	July 2017	100.00%	79.00%	79.00%	✓	↑	Peter Geraghty	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	July 2017	95.04%	84.00%	84.00%	✓	↑	Peter Geraghty	Place Scrutiny
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	July 2017	93.64%	90.00%	90.00%	✓	↓	Peter Geraghty	Place Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.8	Current Rent Arrears as % of rent due.	Aim to Minimise	July 2017	1.29%	1.77%	1.77%	✓	↑	Sharon Houlden	Policy and Resources Scrutiny
CP 4.9	Percentage of children in good or outstanding schools. [Monthly Snapshot]	Aim to Maximise	July 2017	85.6%	80%	80%	✓	↓	Brin Martin	People Scrutiny
CP 4.10	Total number of households in temporary accommodation.	Aim to Minimise	July 2017	96	100	100	✓	↓	Sharon Houlden	People Scrutiny

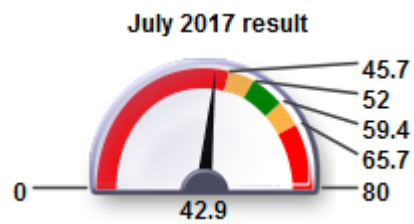

Aim: EXCELLENT: Priorities • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of hours delivered through volunteering within Culture, Tourism and Property, including Pier and Foreshore and Events. [Cumulative]	Aim to Maximise	July 2017	11,143	6,333	19,000	✓	↑	Scott Dolling	Place Scrutiny
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	July 2017	85.03%	80.00%	80.00%	✓	↓	Nick Corrigan; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	July 2017	2.15	2.21	7.20	✓	↑	Joanna Ruffle	Policy & Resources Scrutiny
CP 5.5	Increase the number of people signed up to MySouthend to 35,000 [Cumulative]	Aim to Maximise	July 2017	29,614	25,000	35,000	✓	↑	Ellen Butler; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	July 2017	28.9%	56%	56%	●	↑	Brin Martin	People Scrutiny

Section 3: Detail of indicators rated Red or Amber

Aim: SAFE: Priorities • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.


Expected Outcome: At risk of missing target 3 Some slippage against target 2

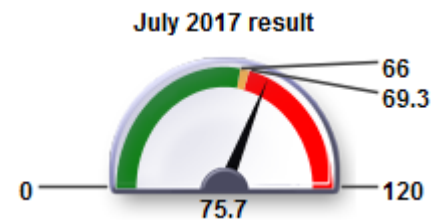
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]			<div>July 2017 result</div> 
Expected Outcome		Format	Goldilocks	
Managed By	John O'Loughlin			
Year Introduced	2014			

Date Range 1		
	Value	Target
April 2016	48.4	52.3
May 2016	47.1	52.3
June 2016	50.3	52.3
July 2016	50	52.3
August 2016	52.3	52.3
September 2016	54.9	52.3
October 2016	57.5	52.3
November 2016	56.5	52.3
December 2016	60.7	52.3
January 2017	59.9	52.3
February 2017	59.6	52.3
March 2017	58.9	52.3
April 2017	54.9	55.7
May 2017	51.9	55.7
June 2017	45.7	55.7
July 2017	42.9	55.7
August 2017		55.7
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

C001 Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]		
Month	Value	Target
April 2016	48.4	52.3
May 2016	47.1	52.3
June 2016	50.3	52.3
July 2016	50	52.3
August 2016	52.3	52.3
September 2016	54.9	52.3
October 2016	57.5	52.3
November 2016	56.5	52.3
December 2016	60.7	52.3
January 2017	59.9	52.3
February 2017	59.6	52.3
March 2017	58.9	52.3
April 2017	54.9	55.7
May 2017	51.9	55.7
June 2017	45.7	55.7
July 2017	42.9	55.7
August 2017		55.7
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

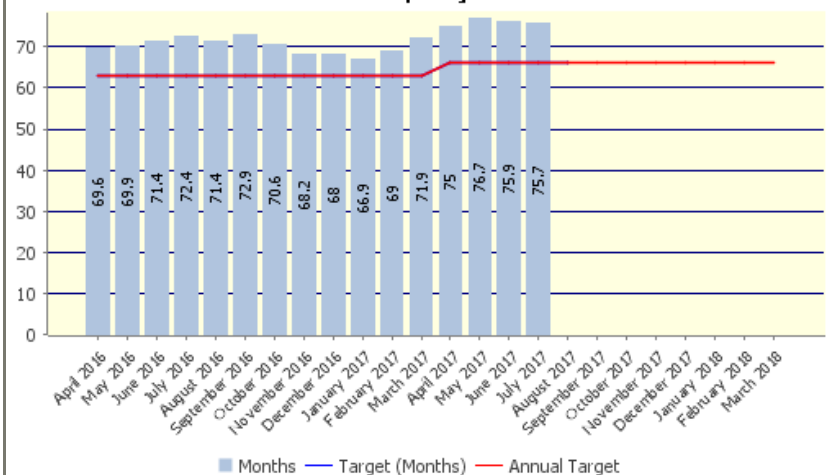
Performance of this indicator continues to track towards the national benchmark. The rate of children subject to plans continues to reduce following focussed quality assurance activity in this area

CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]		
Expected Outcome		Format	Aim to Minimise
Managed By	John O'Loughlin		
Year Introduced	2014		



Date Range 1		
	Value	Target
April 2016	69.6	63
May 2016	69.9	63
June 2016	71.4	63
July 2016	72.4	63
August 2016	71.4	63
September 2016	72.9	63
October 2016	70.6	63
November 2016	68.2	63
December 2016	68	63
January 2017	66.9	63
February 2017	69	63
March 2017	71.9	63
April 2017	75	66
May 2017	76.7	66
June 2017	75.9	66
July 2017	75.7	66
August 2017		66
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

C002 Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]





As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. The rate of looked after children remains above target however it has reduced slightly since over the last 3 months.

It is acknowledged that we are still some way off target on this indicator but with the drop in child protection numbers we should start seeing a downward trend towards target. In addition to this we are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made.

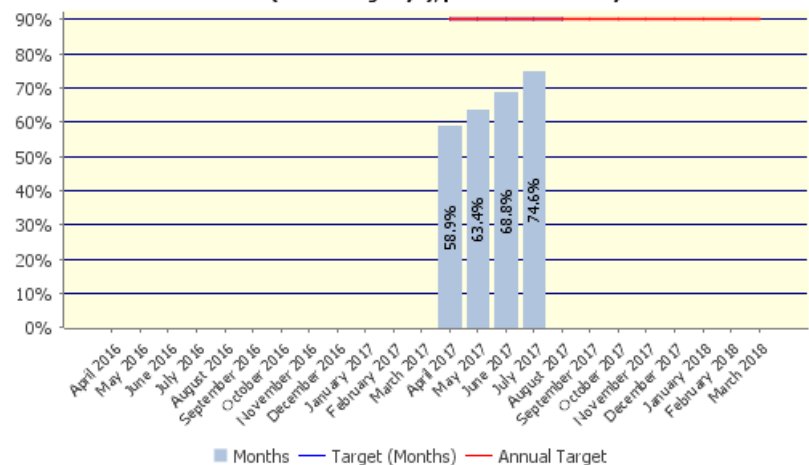
Other than children who need to become looked after in an emergency the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. This has prevented the numbers escalating and where safely possible put other measures in place to support the family. It is anticipated that our planned work around reunification will ensure that children do not remain in care for longer than necessary.

Note for CMT: Benchmarking data as requested Eastern region 49.9, Lowest 33.6 (Essex), Highest 86.0 (Thurrock). Southend are 9th out of 11, 1st being the lowest.

CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.			<p>July 2017 result</p> 
Expected Outcome		Format	Aim to Maximise	
Managed By	John O'Loughlin			
Year Introduced	2017			

Date Range 1		
	Value	Target
September 2016		
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		
April 2017	58.9%	90%
May 2017	63.4%	90%
June 2017	68.8%	90%
July 2017	74.6%	90%
August 2017		90%
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		


C008 Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.

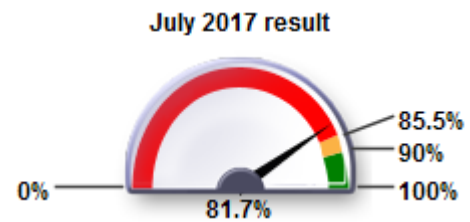


Whilst it is acknowledged that this indicator is below target the trend is improving and for the fourth successive month performance has improved. The activity relating to improving this area of performance is working and has been reported in previous months and remains the same, namely that:

- as a result of current performance an action plan is in place and has been presented to Executive Departmental Management Team (DMT) and monitored on a monthly basis; and
- performance continues to improve month on month however it is recognised that the rate of change is too slow.

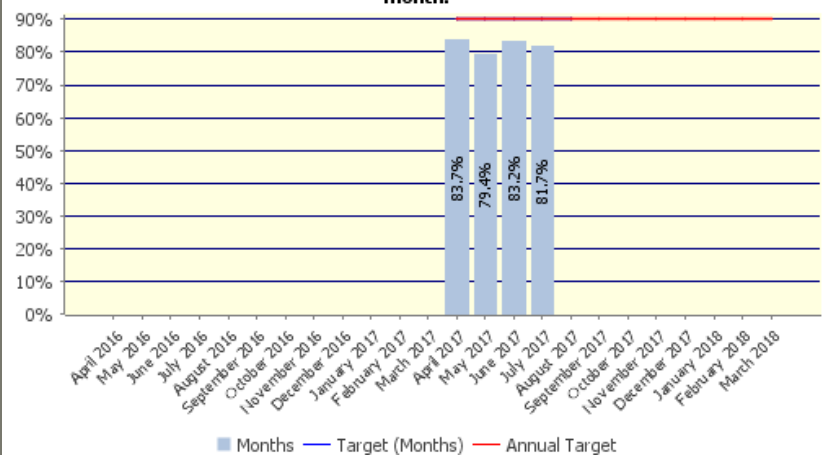
Robust action has been taken in this regard and further improvements will be seen during Aug-17. Between the end of Jun-17 and Jul-17 improvement can be seen with performance being 5.2% higher than at the end of Jun-17. Work across the service to improve practice, as detailed in plans relating to other areas of performance, will further improve this area of performance. The work includes; visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers includes children who have not been visited within the last 30 working days (process introduced on 22-Apr-17) and proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where required.

CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.		
Expected Outcome		Format	Aim to Maximise
Managed By	John O'Loughlin		
Year Introduced	2017		



Date Range 1		
	Value	Target
April 2016		
May 2016		
June 2016		
July 2016		
August 2016		
September 2016		
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		
April 2017	83.7%	90%
May 2017	79.4%	90%
June 2017	83.2%	90%
July 2017	81.7%	90%
August 2017		90%
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

C009 Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.

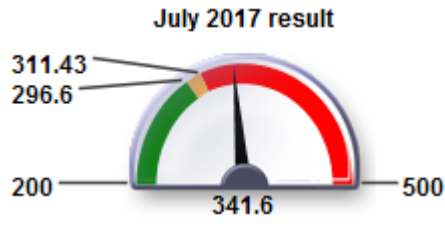



As previously reported; an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.

It is acknowledged that this performance indicator remains below target however there has been good improvement which is expected to continue. This remains an area of continued focus and the action plan taken to Executive DMT is being progressed.

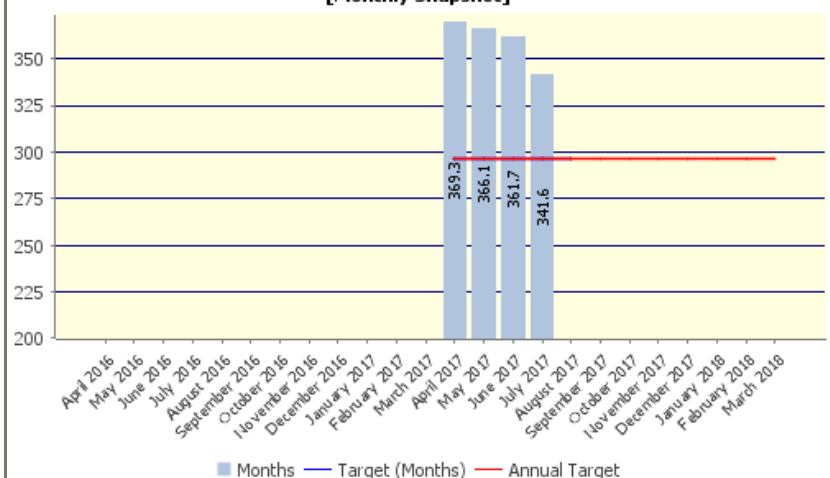
The details of that plan is as follows:

- visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers includes children who have not been visited within the last 20 working days (process introduced on 22-Apr-17); and
- proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where required.

CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]			
Expected Outcome		Format	Aim to Minimise	
Managed By	John O'Loughlin			
Year Introduced	2017			

Date Range 1		
	Value	Target
April 2016		
May 2016		
June 2016		
July 2016		
August 2016		
September 2016		
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		
April 2017	369.3	296.6
May 2017	366.1	296.6
June 2017	361.7	296.6
July 2017	341.6	296.6
August 2017		296.6
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

C113 Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]




Performance improved during July, against target, for the 4th consecutive month. This indicates that the processes within Fieldwork Services in relation to contact, referral and assessment are beginning to lead to more positive performance. The positive impact is enhanced by the work being undertaken within longer term teams to ensure families move swiftly to other services when it safe for them to do so.

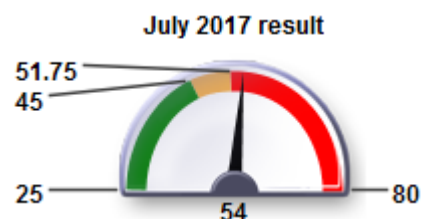
The comment from July 2017 remains appropriate, namely that;

As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Our rate of children in need has increased from 2015/16 when it stood at 251 per 10,000 however it should be noted that our rate had been low compared to statistical neighbours for a number of years. Robust operational management is now in place to ensure that all children classed as in need do actually require statutory support.

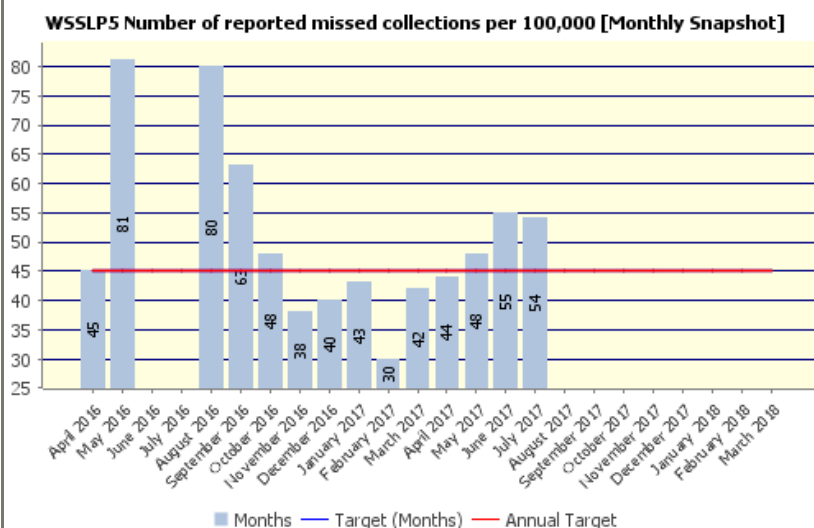
Aim: CLEAN: Priorities • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

Expected Outcome: At risk of missing target 2


CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]		
Expected Outcome		Format	Aim to Minimise
Managed By	Carl Robinson		
Year Introduced			



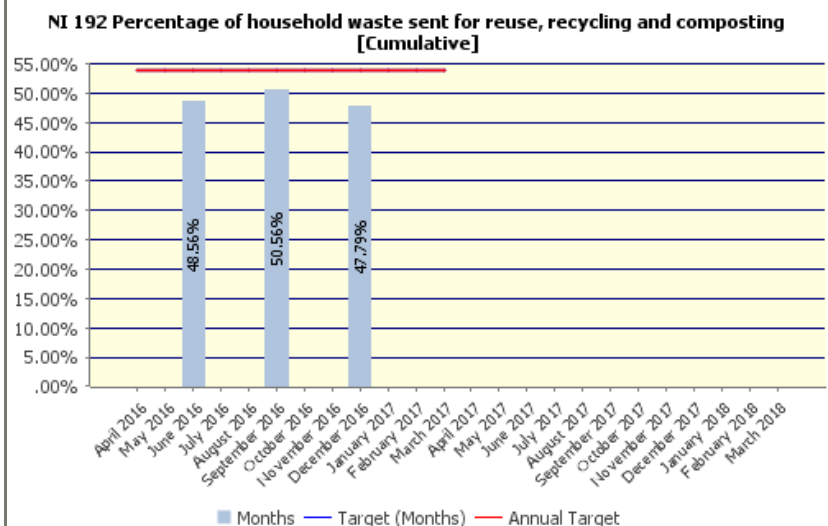
Date Range 1		
	Value	Target
April 2016	45	45
May 2016	81	45
June 2016	N/A	45
July 2016	N/A	45
August 2016	80	45
September 2016	63	45
October 2016	48	45
November 2016	38	45
December 2016	40	45
January 2017	43	45
February 2017	30	45
March 2017	42	45
April 2017	44	45
May 2017	48	45
June 2017	55	45
July 2017	54	45
August 2017		45
September 2017		45
October 2017		45
November 2017		45
December 2017		45
January 2018		45
February 2018		45
March 2018		45



It has been noted that there has been an increase in reporting this through the new My Southend App which is now another means to report missed waste collections. We will be addressing this issue with Veolia management requesting that they look to see if there are any operational reasons for the higher number of reports.

CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]			June 2017 result N/A
Expected Outcome		Format	Aim to Maximise	
Managed By	Carl Robinson			
Year Introduced	2008			


Date Range 1		
	Value	Target
April 2016	N/A	54.00%
May 2016	N/A	54.00%
June 2016	48.56%	54.00%
Q1 2016/17		
July 2016	N/A	54.00%
August 2016	N/A	54.00%
September 2016	50.56%	54.00%
Q2 2016/17		
October 2016	N/A	54.00%
November 2016	N/A	54.00%
December 2016	47.79%	54.00%
Q3 2016/17		
January 2017	N/A	54.00%
February 2017	N/A	54.00%
March 2017	N/A	54.00%
Q4 2016/17		
April 2017	N/A	
May 2017	N/A	
June 2017	N/A	
Q1 2017/18		
July 2017		
August 2017		
September 2017		
Q2 2017/18		
October 2017		
November 2017		
December 2017		
Q3 2017/18		
January 2018		
February 2018		
March 2018		
Q4 2017/18		

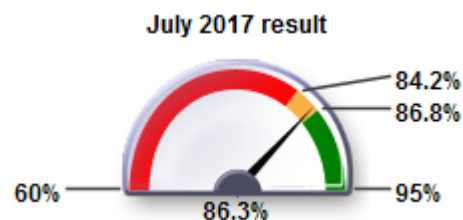


Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets.

Aim: HEALTHY: Priorities • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

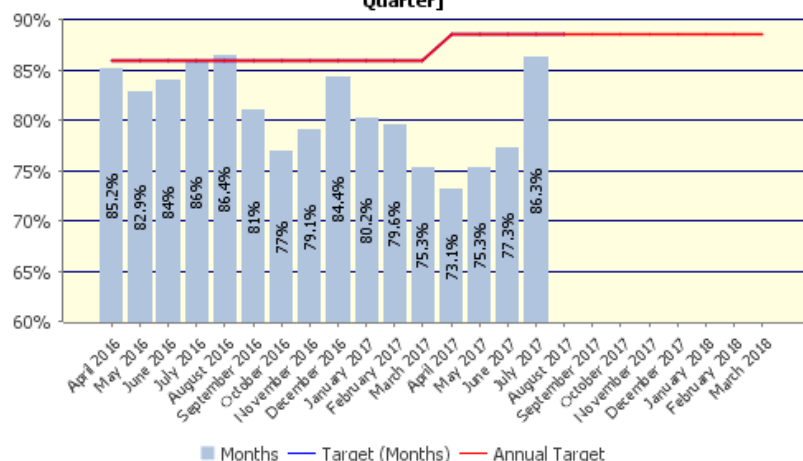
Expected Outcome: At risk of missing target 2 Some slippage against target 3

CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sharon Houlden		
Year Introduced	2012		




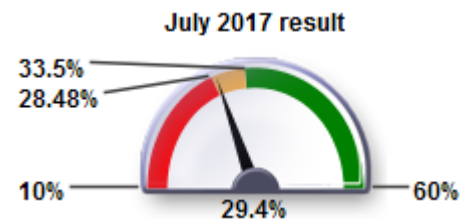
Date Range 1		
	Value	Target
July 2016	86%	86%
August 2016	86.4%	86%
September 2016	81%	86%
Q2 2016/17		
October 2016	77%	86%
November 2016	79.1%	86%
December 2016	84.4%	86%
Q3 2016/17		
January 2017	80.2%	86%
February 2017	79.6%	86%
March 2017	75.3%	86%
Q4 2016/17		
April 2017	73.1%	88.6%
May 2017	75.3%	88.6%
June 2017	77.3%	88.6%
Q1 2017/18		
July 2017	86.3%	88.6%
August 2017		88.6%
September 2017		
Q2 2017/18		
October 2017		
November 2017		
December 2017		

A013 Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]



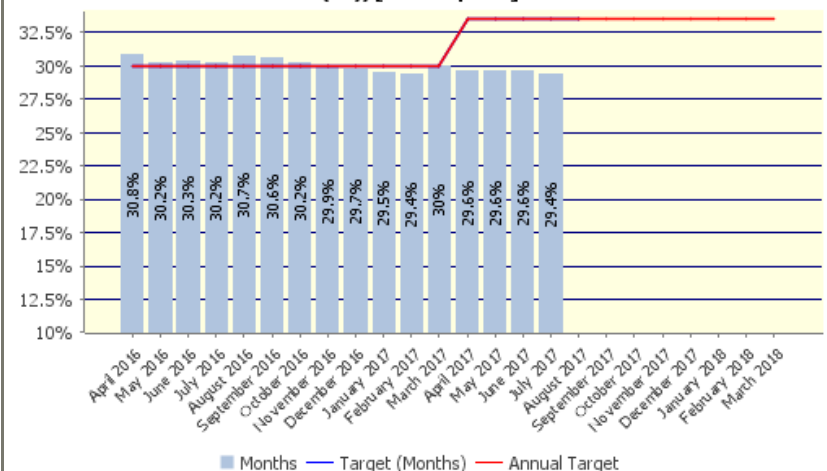
Performance has improved significantly this month, seeing a near 10% improvement on last month. This reporting period shows that out of 73 Adults using the reablement service, 63 were still at home 91 days later. Of the 10 not at home, 2 had passed away, 1 moved into nursing care, 5 into residential care and 2 were admitted into hospital. Business Process Mapping has commenced with the service and will incorporate how the new Social Care recording system (due in Jan-18) can distinguish between reablement and enablement, allowing for more accurate reporting of this indicator. Service Transformation continues to support the redesign of the Front Door services, including the monitoring of the reablement service and how the service collects the data. The benefits of all recent changes and ongoing work will take time to embed in the service but early indications show a positive progression in this indicator.

CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sharon Houlden		
Year Introduced	2015		





Date Range 1		
	Value	Target
April 2016	30.8%	30%
May 2016	30.2%	30%
June 2016	30.3%	30%
July 2016	30.2%	30%
August 2016	30.7%	30%
September 2016	30.6%	30%
October 2016	30.2%	30%
November 2016	29.9%	30%
December 2016	29.7%	30%
January 2017	29.5%	30%
February 2017	29.4%	30%
March 2017	30%	30%
April 2017	29.6%	33.5%
May 2017	29.6%	33.5%
June 2017	29.6%	33.5%
July 2017	29.4%	33.5%
August 2017		33.5%
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

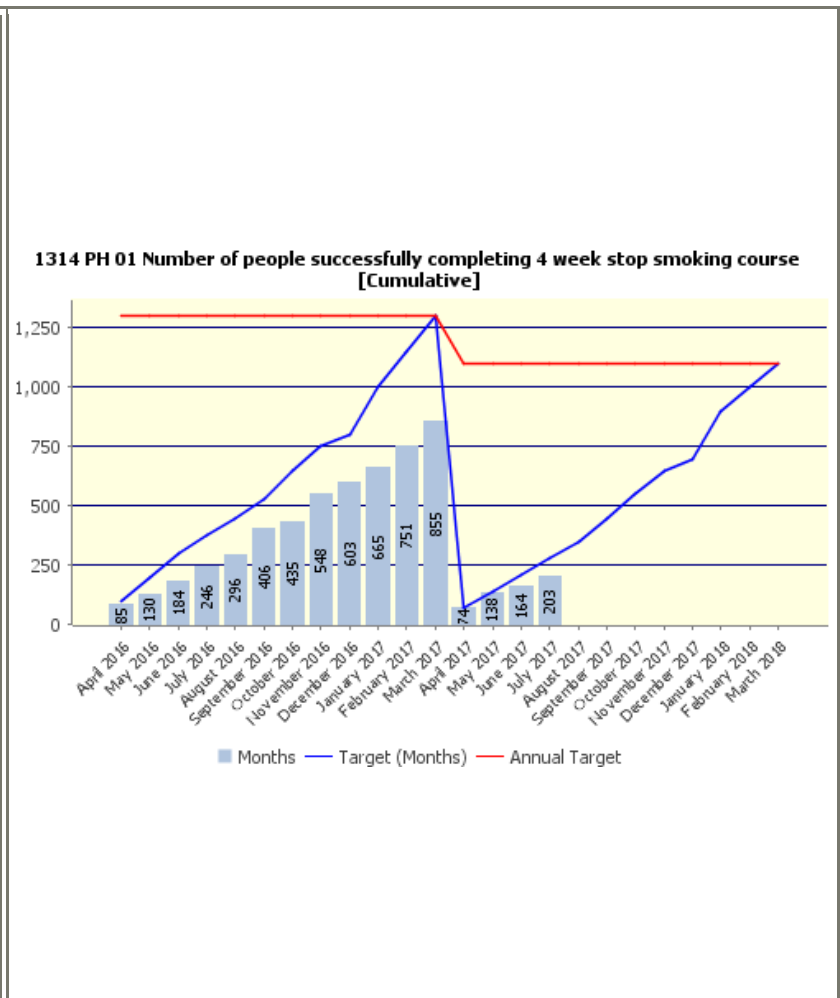
A045 The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]





At the end of Jun-17, 520 of 1769 long term service clients were receiving a Direct Payment. Although the performance in this area remains just below the target, it remains stable month on month. Work is due to commence with our partner agency, Vibrance, who manage a large proportion of the Direct Payments with the aim of providing robust application and monitoring of Direct Payments and an increased confidence in their delivery. A new Direct Payment policy is being written, this is also aimed at raising awareness, increasing confidence and ensuring the operational teams are supporting Adults to access this service. The outcomes of the action plan should start to show in the performance over the coming quarter.

CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]			<p>July 2017 result</p> 
Expected Outcome		Format	Aim to Maximise	
Managed By	Lee Watson			
Year Introduced	2013			

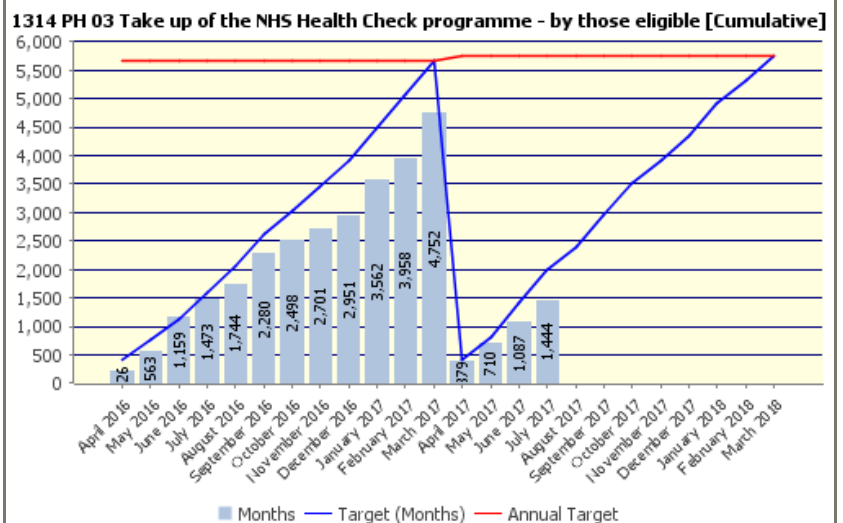
Date Range 1		
	Value	Target
April 2016	85	100
May 2016	130	200
June 2016	184	300
July 2016	246	380
August 2016	296	450
September 2016	406	530
October 2016	435	650
November 2016	548	750
December 2016	603	800
January 2017	665	1,000
February 2017	751	1,150
March 2017	855	1,300
April 2017	74	70
May 2017	138	140
June 2017	164	210
July 2017	203	280
August 2017		350
September 2017		450
October 2017		550
November 2017		650
December 2017		700
January 2018		900
February 2018		1,000
March 2018		1,100



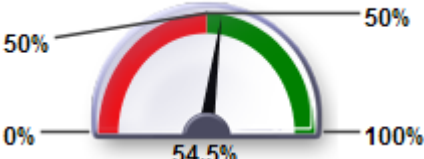

Department of Health Guidelines state that quit attempts can be registered up to 42 days after a “quit date” is set. Therefore final data will not be available for this period for a further 2 months. Currently behind trajectory, 4 week quit recovery plan developed and being implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking services continues to decline.

CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]			<p>July 2017 result</p> 
Expected Outcome		Format	Aim to Maximise	
Managed By	Margaret Gray			
Year Introduced	2013			

Date Range 1		
	Value	Target
April 2016	226	406
May 2016	563	763
June 2016	1,159	1,120
July 2016	1,473	1,592
August 2016	1,744	2,064
September 2016	2,280	2,632
October 2016	2,498	3,038
November 2016	2,701	3,443
December 2016	2,951	3,914
January 2017	3,562	4,482
February 2017	3,958	5,050
March 2017	4,752	5,673
April 2017	379	414
May 2017	710	828
June 2017	1,087	1,406
July 2017	1,444	1,984
August 2017		2,398
September 2017		2,976
October 2017		3,506
November 2017		3,920
December 2017		4,334
January 2018		4,912
February 2018		5,326
March 2018		5,740



Under trajectory. Recovery plan being developed with outreach provider & local GP practices. Public Health team offering support to all practices to improve uptake

CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]			<p>July 2017 result</p> 
Expected Outcome		Format	Aim to Maximise	
Managed By	John O'Loughlin			
Year Introduced	2017			

Date Range 1			<p>C006 Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]</p>
	Value	Target	
April 2016			
May 2016			
June 2016			
July 2016			
August 2016			
September 2016			
October 2016			
November 2016			
December 2016			
January 2017			
February 2017			
March 2017			
April 2017	27.3%	90%	
May 2017	26.5%	90%	
June 2017	33.3%	90%	
July 2017	54.5%	90%	
August 2017		90%	
September 2017			
October 2017			
November 2017			
December 2017			
January 2018			
February 2018			
March 2018			

Performance has improved by 21% during July. It is anticipated that improvement will continue. As this is a cumulative measure the strength of performance each month will not be fully reflected in this measure.

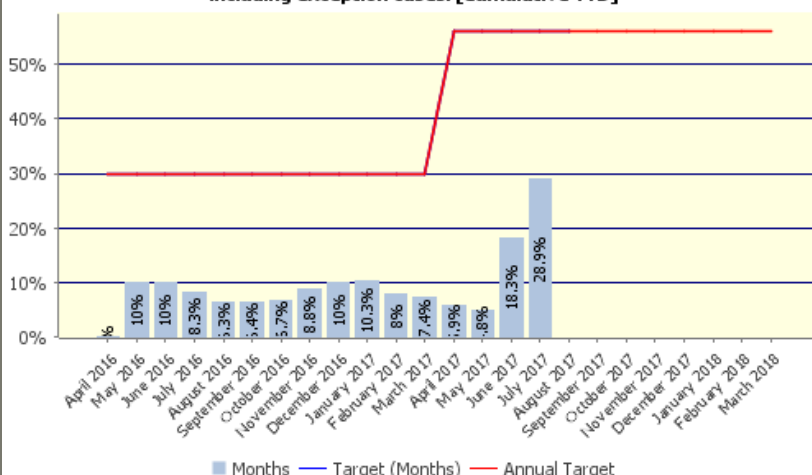
Aim: EXCELLENT: Priorities • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

Expected Outcome: At risk of missing target 1

CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]			<p>July 2017 result</p> <p>0% — 28.9% — 53.2% — 56% — 73%</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Brin Martin			
Year Introduced	2016			

Date Range 1		
	Value	Target
April 2016	0%	30%
May 2016	10%	30%
June 2016	10%	30%
July 2016	8.3%	30%
August 2016	6.3%	30%
September 2016	6.4%	30%
October 2016	6.7%	30%
November 2016	8.8%	30%
December 2016	10%	30%
January 2017	10.3%	30%
February 2017	8%	30%
March 2017	7.4%	30%
April 2017	5.9%	56%
May 2017	4.8%	56%
June 2017	18.3%	56%
July 2017	28.9%	56%
August 2017		56%
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

L006 Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]



As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Between Apr-17 and Jul-17, 26 out of 90 EHC plans were issued within the 20 week timescale, an improvement of 10.6% over last month. Performance is likely to remain below target for several months due to the backlog of cases that, when completed, will not be within the 20 week timescale. Additional resources are being identified to clear the backlog. The GM for SEND is currently working with the data team to implement a robust improvement plan that will see an incremental month by month improvement in the timeliness of EHCPs.

SECTION 4 – Partnership Indicators

Health and Wellbeing Indicators

	[Potential] Performance Measures	Rationale for inclusion	Latest Performance
1.	Referral for treatment - % of patients referred from GP to hospital treatment within 18 weeks http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1752-item-10b-acute-commissioning-and-performance-report-010617/file	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<p style="text-align: center;">87.6% (May 2017)</p> <p>Against national target of 85%</p>
2.	Cancer treatment - % patients treated within 62 days of GP urgent suspected cancer referral http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1752-item-10b-acute-commissioning-and-performance-report-010617/file	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<p>62 Day Operational Standard 83% (May 2017)</p> <p>Against national average of 82.4%</p> <p>30 out of 36 patients were treated within 62 days.</p>
3.	A&E - % of patients attending Southend Hospital A&E, seen and discharged in under 4 hours (95% target) http://southendccg.nhs.uk/news-events/governing-body-papers/	National standard. Provides information relating to the effectiveness of the urgent care system. Can be produced monthly and is easy to benchmark.	<p style="text-align: center;">95.3% (April 2017)</p> <p style="text-align: center;">92.42% (Year to date)</p>
4.	Mental health - Improving Access to Psychological Therapy (IAPT) - % of people with common mental health problems accessing the service and entering treatment in the current year http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1750-item-08-integrated-commissioning-and-performance-report-010617/file	Provides an indicator for a priority area for councillors and one of the HWB Strategy ambitions. Can be produced monthly and is easily benchmarked.	<p>15.8% as at 31st March 2017 (against the target of 15.54%)</p> <p>Based on performance over the rest of the year to date, it seems likely that the target will be close to the national NHS England target for 2017/18 of 16.8%.</p>
5.	Dementia - % of people diagnosed with dementia against the estimated prevalence. (66.7% national ambition). http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1750-item-08-integrated-commissioning-and-performance-report-010617/file	Issue of increasing prevalence and concern among the public. Can be produced monthly and is easy to benchmark.	<p>56.54% achieved in April 2017, this is against the 66.7% diagnosis ambition target.</p> <p>This is a 0.6% increase from the February figure. Southend remains the only CCG in the East of England that is compliant with the national target.</p>

6.	Primary Care – GP Patient Survey: - Overall experience of the GP surgery (very/fairly good; fairly/very poor; neither good nor poor) https://gp-patient.co.uk/surveys-and-reports	Provides residents views on the quality of GP service in the borough. Survey is now produced annually.	Overall experience of GP surgery – July 2017 Very good – 42% Fairly good – 41% Neither good nor poor – 11% Fairly poor – 4% Very poor – 3% National Average of patients rating 'Good' is 85%
7.	End of life care - Preferred Place of Death (PPoD) – Percentage of patients referred to the Palliative Care Support Register (PCSE) who have expressed a preference for place of death and who achieve this preference. *	Nationally accepted as a key performance indicator for end of life care; integral to Ambitions for Palliative and End of Life Care: a national framework for local action 2015-2020. Can be produced monthly.	Southend: 90.9% The PPoD achievement for Southend in July 2017 is 30 out of 33. (no national target at present)

*although patients make a preference for a place of death, often home, the reality of the last days/hours of life often prompts patients and/or relatives/carers to change their mind and seek what they consider to be a place of safety and support, which is invariably the acute trust. Patients are documented for PPoD as: Home; Hospital; Hospice; Care/Nursing Home; Community Hospital.

Local Economy Indicators

Performance Measures		Latest Performance Economic Scorecard Reported Quarterly											
1.	Average House Prices	<table><tr><td></td><td>April 2016</td><td>April 2017</td></tr><tr><td>Average Price</td><td>£242,109</td><td>£261,827</td></tr><tr><td>% Change</td><td>14.51% (Apr 15-16)</td><td>8.14% (Apr 16-17)</td></tr></table>				April 2016	April 2017	Average Price	£242,109	£261,827	% Change	14.51% (Apr 15-16)	8.14% (Apr 16-17)
	April 2016	April 2017											
Average Price	£242,109	£261,827											
% Change	14.51% (Apr 15-16)	8.14% (Apr 16-17)											
2.	Planning Applications	<div>Economic Scorecard Reported Quarterly</div> <table><tr><td>July 2015 - June 2016</td><td>1734</td></tr><tr><td>July 2016 - June 2017</td><td>1913</td></tr></table>			July 2015 - June 2016	1734	July 2016 - June 2017	1913					
July 2015 - June 2016	1734												
July 2016 - June 2017	1913												
3.	Job Seekers Allowance Claimants	<div>Economic Scorecard Reported Quarterly</div> <table><tr><td></td><td>June 2016</td><td>June 2017</td></tr><tr><td>JSA Claimants (Number)</td><td>1,498</td><td>1,517</td></tr><tr><td>JSA Claimants %</td><td>1.4%</td><td>1.4%</td></tr></table> <div>Source: Office of National Statistics</div>				June 2016	June 2017	JSA Claimants (Number)	1,498	1,517	JSA Claimants %	1.4%	1.4%
	June 2016	June 2017											
JSA Claimants (Number)	1,498	1,517											
JSA Claimants %	1.4%	1.4%											

Community Safety Indicators

Short name	Month's value (April-July cumulative)	Comment – explanation of current performance, actions to improve performance and anticipated future performance				
Score against 10 BCS crimes; Theft of Vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding's, robbery. [Cumulative]	2656	There was a significant increase in footfall in June with the warm weather and missing children was a re-occurring challenge. The promotion and use of free child safety wristbands was utilised. Multi-agency high street patrols continued to engage with the homeless, whilst active patrols dealt with persistent street drinkers by issuing formal warnings. An operation was undertaken to tackle antisocial behaviour (ASB) in identified hotspots and a criminal behaviour order was issued to a serious and persistent offender of ASB. June also saw another large unauthorised car cruise (only 11 days after the previous one), Community safety responded to this, with the aid of Safer Roads Team, Fire and Rescue, Essex Police and Active Citizens. Reviews of the Southend CSP and Community Safety Hub are on-going. June BCS Breakdown: Theft of a vehicle – 4% ; Theft from a vehicle - 7% ; Vehicle interference – 1% ; Burglary in a dwelling – 0% ; Bicycle Theft – 4% ; Theft from the person - 2% ; Criminal damage (exc 59) - 19% ; HMIC Violence without injury – 39% ; Wounding (Serious or Other) – 22% ; Personal Robbery – 3% .				
Performance Measures	Rationale for inclusion	Latest Performance Available				
10 BCS crimes	Provides a broad indication of the level of crime in the borough, is a familiar performance measure and is easy to benchmark.	Individual Components of 10 BCS Comparator Crime	iQuanta (June 2017)	Essex Police Performance Summary Offences (Rolling 12 months to June 2017)	Increase/ Decrease (previous years data) %	Cumulative Solved Rates Difference ** %
		10 BCS Crimes - total	*	7029	↓1.5	*
		Theft of a vehicle	36	369	↑8.5	↓0.6
		Theft from Vehicle	67	879	↓11.6	↓1.3
		Vehicle Interference	8	168	↓4.0	↓2.8
		Burglary in a dwelling	0	641	↑19.4	↓2.2
		Bicycle theft	32	467	↑15.9	↓0.4
		Theft from the person	18	222	↓18.4	↓0.5
		Criminal Damage (exc 59)	138	1784	↓7.7	↓2.4

			<table><tr><td>Violence Without Injury</td><td>404</td><td>2924</td><td>↑13.4</td><td>↓4.3</td></tr><tr><td>Wounding (Serious or Other)</td><td>165</td><td>*</td><td>*</td><td>*</td></tr><tr><td>Robbery (Personal Property)</td><td>23</td><td>206</td><td>↑14.4</td><td>↓0.3</td></tr></table>					Violence Without Injury	404	2924	↑13.4	↓4.3	Wounding (Serious or Other)	165	*	*	*	Robbery (Personal Property)	23	206	↑14.4	↓0.3
			Violence Without Injury	404	2924	↑13.4	↓4.3															
			Wounding (Serious or Other)	165	*	*	*															
			Robbery (Personal Property)	23	206	↑14.4	↓0.3															
*Not recorded.																						
**Solved rates show the ratio between the number of police-recorded crimes where the offender has received a formal sanction (includes; charges, cautions, penalty notices and cannabis warnings), and the total number of crimes recorded in the time period covered. (Solved rates do not include restorative justice or a community resolution.																						
Potential Performance Measures			Rationale for inclusion		Latest Performance																	
					Number (Rolling 12 months to June)		Increase/Decrease %															
2	Total number of crimes +/- incidents		Provides a broad indication of the level of crime in the borough, covering all crimes		Total number of Incidents	Total number of Crimes	Crimes - ↓3.17%															
					4071 (June)	15118	Incidents ↑9.03%															
3	Anti-social Behaviour		A key concern of members and public that is not reflected in the 10 BCS crimes performance measure.		7029		↓1.5%															
4	Number of arrests (cumulative)		Provides key performance information relating to Police activity to tackle crime. However, the measure may be misleading as the number of arrests has been declining as a result of greater use of alternatives to formal charges (penalty notices, community resolution, cautions etc..) – a trend which is likely to continue.		368		↑6.6%															
5	‘Positive disposals’ (outcomes of crimes ‘cleared up’ other than a formal conviction –..)		Recognises the full range of possible outcomes taken following arrest, such as community resolution, cautions etc...		189 (14.4%)		↓27.03%															
6	Number of domestic abuse incidents		High profile area of work and a demand pressure on resources.		3749		↑2.27%															
7	Number of incidents of missing people reported		High profile area of work and a demand pressure on resources.		129		↑46.6%															



Revenue Budget Monitoring 2017/18

Period 4

**as at 31 July 2017
Portfolio Summary**

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1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2017/18, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31 July 2017.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2017.

2. Overall Budget Performance – General Fund

As at the end of July, an underspend to the overall Council budget of £2,026,000 is currently being forecast for the year-end. This position reflects a projected overspend of £278,000 in Council departmental spending offset by a £2,304,000 underspend on financing costs. The variances which services are reporting are detailed in section 3. The forecast net underspend of £2,026,000 is currently expected to be transferred to earmarked reserves to ensure the General Fund balance remains at £11 million.

General Fund Portfolio Forecast Comparison 2017/18 at 31 July 2017 - Period 4

Portfolio	Latest Budget 2017/18 £000	Projected Outturn 2017/18 £000	July Forecast Variance £000	June Forecast Variance £000
Leader	2,371	2,312	(59)	0
Culture, Tourism & the Economy	12,538	12,613	75	55
Corporate and Community Support Services	11,954	11,877	(77)	110
Housing, Planning & Sustainability	5,122	5,122	0	0
Children & Learning	26,709	27,621	912	809
Health & Adult Social Care	39,090	39,317	227	213
Transport, Waste & Regulatory Services	22,617	21,817	(800)	(800)
Technology	4,390	4,390	0	100
Total Portfolio	124,791	125,069	278	487
Non-Service Areas	15,436	13,132	(2,304)	(165)
Earmarked Reserves	(17,074)	(15,048)	2,026	(322)
Net Expenditure / (Income)	123,153	123,153	0	0

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget for the Council is produced by the year end.

3. Service Variances - £278,000 forecast overspend

The key variances are as shown in the following table:-

Portfolio	Unfavourable £'000	Favourable £'000	Net £'000	Previous period £'000
<u>Leader</u>				
Part year vacancy for Chief Executive post		(50)		0
Treasury Management costs		(9)		0
	0	(59)	(59)	0
<u>Culture, Tourism & the Economy</u>				
Theatre contract negotiations ongoing	75			75
Grounds Maintenance income shortfall	50			50
Pier admission income		(50)		(50)
Pier repairs and maintenance due to capital scheme				(20)
	125	(50)	75	55
<u>Corporate and Community Support</u>				
Underspend on PA costs for Director of Legal and Democratic Services		(10)		0
Vacant posts in the Financial Planning and Control team		(60)		0
Vacant post in Asset Management team		(33)		0
Additional rents (including Backrent) for SBC Properties		(50)		0
Income relating to Council Tax Court Costs		(25)		0
Benefits Admin Team Staffing	41			60
Civic Centre contract cleaning	60			0
Income in the Registrations team		(5)		0
Vacant hours in the Voluntary Organisations team		(10)		0
Members internet costs		(20)		0
Overtime costs for Mayor's Chauffeur	10			0
Legal Services Court Costs and Barristers' Fees	25			50
	136	(213)	(77)	110
<u>Housing, Planning & Sustainability</u>				
	0	0	0	0
<u>Children and Learning</u>				
Children with disabilities and associated cost of direct payments	20			4
Children's Placements - forecast for current cohort of PVI looked after children	356			356
Leaving Care accommodation costs and support costs	193			164
Staffing pressure costs in children services	120			61
Support costs for Children under Sect 17 and Sect 20		(76)		(44)
Funding pressures at the Marigold Assessment centre mostly attributable to transport costs	82			88
Forecast on current in-house fostering placements and impact of adoption referral income	217			180
	988	(76)	912	809

...Continued				
Health and Adult Social Care				
People with a Learning Disability - Lower than estimated residential care placements and direct payments		(120)		(131)
People with Mental Health Needs - Higher than estimated residential care placements, direct payments and supported living	110			106
Older People - residential care packages and complex packages	292			279
Physical and Sensory Impairment - Higher than estimated residential care placements	28			29
Health contribution towards Integrated commissioning		(70)		(70)
Underspend on service contracts		(13)		0
	430	(203)	227	213
Transport, Waste & Regulatory Services				
Flood Defences pump station servicing	60			60
Flood Defences land licence	40			40
Waste MBT still in commissioning phase		(900)		(900)
	100	(900)	(800)	(800)
Technology				
ICT capitalisation of temporary staff not completed in full				100
	0	0	0	100
Total	1,779	(1,501)	278	487

Non Service Variances (£2,304,000 forecast underspend)

Financing Costs – (£2,304K)

This provision is forecast to be underspent against budget at the year-end as; revised Minimum Revenue Provision Policy (£1,924K); PWLB interest is lower (£470K) due to reduced borrowing; HRA interest (£4K); interest on short term borrowing £69K; reduced interest to be received on energy efficiency schemes £25K.

4. Appropriations to / from Earmarked Reserves

Net appropriations from Earmarked Reserves totalling £12,282,000 were agreed by Council when setting the 2017/18 budget in February 2017. The current outturn position allows for further in-year net appropriations from reserves totalling £2,765,760. Total net appropriations from/(to) reserves for 2017/18 will therefore equal £15,047,760.

- £4,086,000 from the Capital Reserve as agreed at Cabinet in June 2017
- £90,550 from the Business Transformation Reserve to enable the progression of projects
- £75,000 from the Public Health Reserve Grant Reserve
- £644,710 from the General Grants Reserve
- £20,500 from the Public Health DAAT Reserve
- £125,000 to the Election Reserve (2017-18 is a fallow year)
- £2,026,000 appropriation to Reserves at the year end for projected year end underspend

£2,765,760 Total from Reserves

5. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2017/18 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £3,804,000. Due to additions to the capital programme agreed at Cabinet in June 2017, this budget has now increased to £7,988,000. Earmarked Reserves will fund £7,890,000 of this, with the remaining £98,000 funded from energy savings generated from energy efficiency projects.

6. Performance against Budget savings targets for 2017/18

As part of setting the Council budget for 2017/18, a schedule of Departmental and Corporate savings was approved totalling £7.502 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings. A breakdown, by RAG status, of the Departmental Savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
Department						
Chief Executive	0	785	205	990	990	0
People	671	751	3,119	4,541	3,428	(1,113)
Place	20	247	1,704	1,971	1,956	(15)
Total	691	1,783	5,028	7,502	6,374	(1,128)

Although the current forecast is showing a shortfall of £1,128,000 against the required savings total of £7.502 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 23rd February 2017 and anticipated that £3,392,000 would be appropriated to earmarked reserves in 2017/18.

The closing HRA balance as at 31st March 2017 was £3,502,000.

The current forecast is projecting higher than anticipated rental income of £250,000 due to a lower number of void properties than estimated in the budget. There is also a £29,000 pressure due to resident patrol services in Victoria Ward and a £4,000 pressure on capital financing charges because the interest payable on the HRA's internal borrowing is higher than expected.

8. Budget Virements

In line with the approved financial procedure rules all virements over £50,000 between portfolio services or between pay and non-pay budgets are to be approved by Cabinet. Below is a table showing the virements which fall within these parameters:-

	DR	CR
	£	£
Virements over £50,000 in reported period	1,148	(1,148)
Virements over £50,000 previously reported	2,101	(2,101)
Virements approved under delegated authority	456	(456)
Total virements	3,705	(3,705)

The virements for Cabinet approval this period are:

- £ 102,900 Align MARAT funding with Children Social Care
- £ 408,310 Transfer Access Team budget to create a Single Point of Access Team in Adult Services
- £ 65,100 Create 2 Occupational Therapist roles in Adult Services
- £ 250,000 Transfer budget from Learning Disability Residential to Mental Health Residential
- £ 126,600 Transfer 3 posts from Broker Team to Single Point of Access Team
- £ 137,650 Transfer 2 Mobile Trusted Assessors & van costs from Occupational Therapists Team to Single Point of Access Team
- £ 58,000 Movement of funding to correct Legal & Democratic and Non-Domestic Rates budgets

£1,148,560 Total

Due to the changes made at Appointments Council, amendments have been made to the hierarchy structure within this report which has adjusted the opening budget shown in the original budget book. An additional exercise has been undertaken to ensure that all costs are allocated to the correct portfolio service within the Children & Learning Portfolio in line with CIPFA guidance.

General Fund Forecast 2017/18
at 31 July 2017 - Period 4
Portfolio Holder Summary

Portfolio	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Leader	2,567	(180)	2,387	(16)	2,371	2,312	(59)	3,201	3,136	(65)
Culture, Tourism & the Economy	16,350	(3,757)	12,593	(55)	12,538	12,613	75	4,251	4,464	213
Corporate and Community Support Services	121,679	(109,623)	12,056	(102)	11,954	11,877	(77)	4,604	4,372	(232)
Housing, Planning & Sustainability	7,725	(2,603)	5,122	0	5,122	5,122	0	1,681	1,852	171
Children & Learning	105,228	(78,991)	26,237	472	26,709	27,621	912	8,891	9,592	701
Health & Adult Social Care	67,470	(28,522)	38,948	142	39,090	39,317	227	11,425	11,569	144
Transport, Waste & Regulatory Services	33,996	(11,602)	22,394	223	22,617	21,817	(800)	7,718	7,413	(305)
Technology	5,354	(971)	4,383	7	4,390	4,390	0	1,467	1,523	56
Portfolio Net Expenditure	360,369	(236,249)	124,120	671	124,791	125,069	278	43,238	43,921	683
Reversal of Depreciation	(23,460)	4,629	(18,831)	0	(18,831)	(18,831)	0	(6,277)	(6,278)	(1)
Levies	590	0	590	0	590	590	0	187	187	0
Financing Costs	16,594	0	16,594	0	16,594	14,290	(2,304)	3,376	2,291	(1,085)
Contingency	5,228	0	5,228	(63)	5,165	5,165	0	1,180	0	(1,180)
Pensions Upfront Funding	7,467	0	7,467	0	7,467	7,467	0	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	221	221
Sub Total	6,419	4,629	11,048	(63)	10,985	8,681	(2,304)	(1,534)	(3,579)	(2,045)
Net Operating Expenditure	366,788	(231,620)	135,168	608	135,776	133,750	(2,026)	41,704	40,342	(1,362)
General Grants	0	(3,537)	(3,537)	0	(3,537)	(3,537)	0	(1,064)	(1,434)	(370)
Corporate Savings	0	0	0	0	0	0	0	0	0	0
Revenue Contribution to Capital	3,804	0	3,804	4,184	7,988	7,988	0	1,268	0	(1,268)
Contribution to / (from) Earmarked Reserves	(12,282)	0	(12,282)	(4,792)	(17,074)	(15,048)	2,026	(6,185)	(16,894)	(10,709)
Contribution to / (from) General Reserves	0	0	0	0	0	0	0	0	0	0
Net Expenditure / (Income)	358,310	(235,157)	123,153	0	123,153	123,153	0	35,723	22,014	(13,709)

Use of General Reserves				
Balance as at 1 April 2017	11,000		11,000	0
Use in Year	0	0	0	0
Balance as at 31 March 2018	11,000	0	11,000	0

General Fund Forecast 2017/18
at 31 July 2017 - Period 4
Leader
Portfolio Holder - Cllr J Lamb

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Corporate Subscriptions	73	0	73	0	73	73	0	24	17	(7)
b Corporate and Non Distributable Costs	1,764	(180)	1,584	(16)	1,568	1,509	(59)	2,935	2,831	(104)
c Emergency Planning	85	0	85	0	85	85	0	28	25	(3)
d Strategy & Performance	645	0	645	0	645	645	0	214	263	49
Total Net Budget for Portfolio	2,567	(180)	2,387	(16)	2,371	2,312	(59)	3,201	3,136	(65)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

0

0

(16)

(16)

General Fund Forecast 2017/18
at 30 June 2017 - Period 3
Leader
Portfolio Holder - Cllr J Lamb

Forecast Outturn Variance	Year to Date Variance
a.	
b. The Chief Executive post was vacant for the first three months of the year, resulting in an expected underspend of £50k against budget. A forecast underspend of £9k on Debt Management Expenses (enhanced cash fees being deducted at source rather than by invoice).	Year to date budgets for Corporate Initiatives and Pension Costs are currently underspent however due to the ad-hoc and high value nature it is not possible to forecast outturn with any degree of confidence. Any underspend against the Carbon Reduction budget will be used to repay the investment in the Energy/Climate change team.
c.	
d.	Salary mismatch with the Partnership team which will be resolved once further information is received

General Fund Forecast 2017/18
at 31 July 2017 - Period 4
Culture, Tourism & the Economy
Portfolio Holder - Cllr A Holland

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Arts Development	554	(305)	249	5	254	254	0	145	178	33
b Amenity Services Organisation	3,615	(670)	2,945	0	2,945	2,995	50	1,107	1,223	116
c Culture Management	67	(6)	61	0	61	61	0	20	19	(1)
d Library Service	3,394	(394)	3,000	0	3,000	3,000	0	1,208	1,188	(20)
e Museums and Art Gallery	1,135	(68)	1,067	0	1,067	1,067	0	373	362	(11)
f Parks And Amenities Management	1,693	(665)	1,028	0	1,028	1,028	0	281	236	(45)
g Sports Development	53	0	53	0	53	53	0	18	18	0
h Sport and Leisure Facilities	615	(304)	311	0	311	311	0	53	51	(2)
i Southend Theatres	849	(27)	822	0	822	897	75	279	302	23
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,689	(884)	1,805	0	1,805	1,755	(50)	363	335	(28)
k Tourism	136	(18)	118	0	118	118	0	39	43	4
l Economic Development	571	(250)	321	0	321	321	0	65	104	39
m Town Centre	210	(59)	151	0	151	151	0	67	46	(21)
n Better Queensway	0	0	0	0	0	0	0	0	24	24
o Climate Change	106	(43)	63	(60)	3	3	0	37	146	109
p Closed Circuit Television	450	(32)	418	0	418	418	0	140	146	6
q Community Safety	213	(32)	181	0	181	181	0	56	43	(13)
Total Net Budget for Portfolio	16,350	(3,757)	12,593	(55)	12,538	12,613	75	4,251	4,464	213

Virements

£000

Transfer from earmarked reserves

38

Allocation from Contingency

0

In year virements

(93)

(55)

**General Fund Forecast 2017/18
at 30 June 2017 - Period 3
Culture, Tourism & the Economy
Portfolio Holder - Cllr A Holland**

Forecast Outturn Variance	Year to Date Variance
a.	
b. There has been a reduction in the income anticipated, based on the current position and compared against income received in 16/17.	Bulk of supplies purchased at the start of the year for use throughout.
c.	
d.	
e.	
f.	Due to vacant post and annual income being received at the start of the year.
g.	
h.	
i. Commercial negotiations in relation to the Theatres contract remain on-going.	
j. Pier admission figures are higher than anticipated so far resulting in increased income to date.	
k.	
l.	
m.	
n.	
o.	Carbon Reduction Credits purchased in advance at a lower price.
p.	
q.	

General Fund Forecast 2017/18
at 31 July 2017 - Period 4
Corporate and Community Support
Portfolio Holder - Cllr A Moring

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Departmental Support for the Chief Executive	771	0	771	0	771	761	(10)	234	143	(91)
b Accountancy	2,071	(352)	1,719	0	1,719	1,659	(60)	594	552	(42)
c Accounts Payable	126	(5)	121	0	121	121	0	42	33	(9)
d Accounts Receivable	185	(75)	110	0	110	110	0	37	37	0
e Insurance	155	(245)	(90)	0	(90)	(90)	0	51	55	4
f Asset Management	383	(5)	378	0	378	345	(33)	127	112	(15)
g Community Centres and Club 60	104	(1)	103	0	103	103	0	31	29	(2)
h Corporate and Industrial Estates	430	(2,611)	(2,181)	0	(2,181)	(2,231)	(50)	(720)	(845)	(125)
i Council Tax Admin	854	(595)	259	0	259	234	(25)	90	(46)	(136)
j Non Domestic Rates Collection	165	(305)	(140)	30	(110)	(110)	0	44	34	(10)
Housing Benefit and Council Tax Benefit	1,990	(1,195)	795	0	795	836	41	264	165	(99)
k Admin										
l Rent Benefit Payments	98,947	(99,050)	(103)	0	(103)	(103)	0	(135)	141	276
m Internal Audit & Corporate Fraud	835	(188)	647	0	647	647	0	217	141	(76)
n Buildings Management	2,645	(113)	2,532	64	2,596	2,656	60	1,164	1,199	35
o Cemeteries and Crematorium	1,263	(2,525)	(1,262)	0	(1,262)	(1,262)	0	(351)	(282)	69
p Customer Services Centre	1,985	(290)	1,695	0	1,695	1,695	0	563	554	(9)
q Dial A Ride Service	122	(19)	103	(16)	87	87	0	29	20	(9)
r Registration of Births Deaths and Marriages	329	(371)	(42)	0	(42)	(47)	(5)	(14)	(43)	(29)
s Transport Management	160	0	160	7	167	167	0	56	53	(3)
t Vehicle Fleet	527	(344)	183	(4)	179	179	0	57	71	14
u Partnership Team	277	0	277	0	277	277	0	92	43	(49)
v Support To Voluntary Sector	779	0	779	0	779	769	(10)	259	255	(4)
w Human Resources	1,745	(497)	1,248	0	1,248	1,248	0	416	409	(7)
x People & Organisational Development	406	(91)	315	0	315	315	0	106	96	(10)
y Tickfield Training Centre	290	(97)	193	0	193	193	0	85	88	3
z Democratic Services Support	354	0	354	9	363	363	0	122	116	(6)
aa Mayoralty	185	0	185	0	185	195	10	76	79	3
ab Member Support	705	0	705	25	730	710	(20)	237	231	(6)
ac Elections and Electoral Registration	352	0	352	(121)	231	231	0	135	98	(37)

ad Local Land Charges	192	(297)	(105)	0	(105)	(105)	0	2	(13)	(15)
ae Legal Services	1,170	(243)	927	(58)	869	894	25	289	286	(3)
af Corporate Procurement	610	0	610	0	610	610	0	203	242	39
ag Property Management and Maintenance	567	(109)	458	(38)	420	420	0	202	319	117
Total Net Budget for Portfolio	121,679	(109,623)	12,056	(102)	11,954	11,877	(77)	4,604	4,372	(232)

Virements

£000

Transfer from earmarked reserves	(125)
Allocation from Contingency	10
In year virements	13
	<u>(102)</u>

**General Fund Forecast 2017/18
at 30 June 2017 - Period 3
Corporate and Community Support
Portfolio Holder - Cllr A Moring**

Forecast Outturn Variance	Year to Date Variance
a. The full budget for the post of PA to the Director of Legal& Democratic Services will not be required.	An underspend relating to the salary budget for the former Director of Corporate Services will be used to fund the Level 4 Management Review
b. An underspend due to vacant posts in the Accounts Payable and Financial Planning and Control team. A post in the Financial Planning and Control team has been vacant for over a year due to problems recruiting at the Level advertised. This has now been job evaluated and interviews will be held imminently.	
c.	
d.	
e.	
f. Underspend resulting from a vacancy where due to market forces, the post continues to remain unfilled	
g.	
h. Income for rentals is higher than forecast due to back-rent for the café at the Forum, the Cockle Sheds at Leigh, and Borough Combination Ground. There is also a forecast increase in the on-going rental streams due to the impending acquisition of the Range site and rent reviews of the properties detailed above for back rents.	
i. Higher than budgeted Court Costs income will be partially offset by a corresponding increase to the Bad Debt Provision	
j.	
k. The DWP imposes targets to avoid Administration Delay and Errors to Housing Benefit claims. It is more cost effective for the service to incur agency and overtime costs than breach the targets. The service manager is actively working to reduce the overspend and the reliance on contractors.	Income received from ECC and Thurrock for the Social Fund is offsetting an overspend on Housing Benefit Administration
l.	Period 4 monitored position
m.	Vacant posts are offsetting the overspend on contractors

Forecast Outturn Variance	Year to Date Variance
n. Contract cleaning is forecast to over spend against budget. A review is currently underway to reduce this.	
o.	Income for the service is currently below the profiled budget although it is expected to increase during the winter period.
p.	
q.	
r. A small underspend of £5k is currently forecast by year end.	Due to the seasonal nature of weddings, income is currently higher than budget.
s.	
t.	
u.	Salary mismatch with the Partnership team which will be resolved once further information is received
v. Vacant hours in the Voluntary Organisation team are expected to result in an underspend.	
w.	
x.	
y.	
z.	
aa. Overtime for the mayor's chauffeur	
ab. An expected £20k underspend relating to internet costs. These are category managed meaning that any underspend will offset the anticipated overspend across the organisation for ICT spend.	
ac.	2017-18 is a fallow year for local elections with the exception of one by-election. As part of the budget process it was agreed that the underspend will be transferred to the Election Reserve
ad.	
ae. An underspend on the employees' budget due to vacancies is offsetting a pressure on court costs and legal fees. Further work is being undertaken to ensure that all relevant costs (outside of day to day business) are being recharged to the correct department. The income budget was increased in the previous financial year, however to date the service has been unable to meet this target due to the reduced uptake by schools as they become Academies.	

Forecast Outturn Variance	Year to Date Variance
af.	
ag.	

General Fund Forecast 2017/18
at 31 July 2017 - Period 4
Housing, Planning & Sustainability
Portfolio Holder - Cllr M Flewitt

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<u>Housing</u>										
a Strategy & Planning for Housing	164	0	164	0	164	164	0	0	0	0
b Private Sector Housing	2,734	(1,056)	1,678	0	1,678	1,678	0	550	551	1
c Housing Needs & Homelessness	822	(534)	288	0	288	288	0	95	135	40
d Supporting People	2,508	0	2,508	0	2,508	2,508	0	836	1,156	320
<u>Planning</u>										
e Building Control	400	(410)	(10)	0	(10)	(10)	0	(4)	(1)	3
f Development Control	862	(603)	259	0	259	259	0	126	(36)	(162)
g Regional and Local Town Plan	235	0	235	0	235	235	0	78	47	(31)
Total Net Budget for Portfolio	7,725	(2,603)	5,122	0	5,122	5,122	0	1,681	1,852	171

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

0

0

0

0

General Fund Forecast 2017/18
at 30 June 2017 - Period 3
Housing, Planning & Sustainability
Portfolio Holder - Cllr M Flewitt

Forecast Outturn Variance	Year to date Variance
a.	
b.	
c.	
d.	
e.	
f.	Development Control income received for a large scale application.
g.	

General Fund Forecast 2017/18
at 31 July 2017 - Period 4
Children and Learning
Portfolio Holder - Cllr J Courtenay

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<u>Retained</u>										
a Childrens Commissioning	935	(316)	619	82	701	701	0	241	211	(30)
b Children with Special Needs	1,149	(169)	980	0	980	1,000	20	326	338	12
c Early Years Development and Child Care Partnership	10,769	(9,562)	1,207	0	1,207	1,207	0	390	391	1
d Children Fieldwork Services	5,562	(135)	5,427	27	5,454	5,744	290	2,143	2,312	169
e Children Fostering and Adoption	4,546	(191)	4,355	(15)	4,340	4,557	217	1,446	1,621	175
f Youth Service	2,602	(1,483)	1,119	320	1,439	1,439	0	485	503	18
g Other Education	940	(754)	186	0	186	186	0	61	55	(6)
h Private Voluntary Independent	3,475	(120)	3,355	0	3,355	3,711	356	1,118	1,454	336
i Children Specialist Commissioning	1,751	(60)	1,691	102	1,793	1,822	29	259	282	23
j School Support and Preventative Services	28,371	(22,347)	6,024	21	6,045	6,045	0	2,021	2,042	21
k Youth Offending Service	1,906	(632)	1,274	(65)	1,209	1,209	0	401	383	(18)
<u>Delegated</u>										
l Schools Delegated Budgets	43,222	(43,222)	0	0	0	0	0	0	0	0
Total Net Budget for Portfolio	105,228	(78,991)	26,237	472	26,709	27,621	912	8,891	9,592	701

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

431
31
10

472

**General Fund Forecast 2017/18
at 30 June 2017 - Period 3
Children and Learning
Portfolio Holder - Cllr J Courtenay**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Small overspend variance on Children with Disabilities	
c.	
d. Overspend pressure on leaving care accommodation and support costs and staffing pressures in relation to teams running at full establishment, with agency cover.	Reflecting Year to date pressures on leaving care accommodation and support costs
e. Over spend pressures within Inhouse fostering care provision due to the increased numbers of children looked after and service running at increased capacity. Early forecasts also indicate continued pressure on transport costs at the Marigold Assessment centre, and a marginal overspend on Adoption services.	Reflecting Year to date pressures on Inhouse fostering care provision, marigold assessment centre
f.	
g.	
h. Overspend pressure due to increased Looked after children numbers during 2016/17. Additional financial pressures are also included due to 2 high cost secured placements. The service is taking undertaking measures which will reduce further financial pressures through the work of the Edge of Care team.	Year to date overspend on PVI reflecting current financial pressures.
i.	
j. Note – whilst this report presents the Council’s financial position. It needs to be noted there are significant financial pressures in the High Needs DSG block funding. This position has been highlighted to the Education Board throughout 2016/17, and the Education Board on the 6 th July have agreed the high needs budget allocation for 2017/18 including the required savings targets. There is considerable risk on the delivery of these savings targets within 2017/18. The main financial pressures have risen through increased demand on Education Health And Care plan top up funding to mainstream schools including out of borough top up funding, as well as increased Southend Occupancy attending Southend’s Special school with higher funding needs awarded to pupils. Council Officers and the Education Board are working towards a revised and consistent top up funding approach across all school settings for intended implementation from April 2018.	

k.

l.

General Fund Forecast 2017/18
at 31 July 2017 - Period 4
Health and Adult Social Care
Portfolio Holder - Cllr L Salter

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Adult Social Care										
a Adult Support Services and Management	224	0	224	0	224	154	(70)	74	85	11
b Commissioning Team	2,120	(346)	1,774	(188)	1,586	1,573	(13)	528	531	3
c Strategy & Development	1,797	(215)	1,582	22	1,604	1,604	0	587	584	(3)
d People with a Learning Disability	14,383	(1,421)	12,962	(250)	12,712	12,592	(120)	4,228	4,175	(53)
e People with Mental Health Needs	3,350	(167)	3,183	250	3,433	3,543	110	1,142	1,206	64
f Older People	28,807	(14,592)	14,215	210	14,425	14,717	292	4,803	4,914	111
g Other Community Services	2,522	(865)	1,657	66	1,723	1,723	0	574	572	(2)
h People with a Physical or Sensory Impairment	4,572	(1,211)	3,361	32	3,393	3,421	28	1,119	1,131	12
i Service Strategy and Regulation	124	(69)	55	0	55	55	0	18	29	11
Health										
j Public Health	6,991	(7,141)	(150)	(21)	(171)	(171)	0	(1,266)	(1,276)	(10)
k Drug and Alcohol Action Team	2,313	(2,230)	83	21	104	104	0	(338)	(338)	0
l Young Persons Drug and Alcohol Team	267	(265)	2	0	2	2	0	(44)	(44)	0
Total Net Budget for Portfolio	67,470	(28,522)	38,948	142	39,090	39,317	227	11,425	11,569	144

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

131

22

(11)

142

**General Fund Forecast 2017/18
at 30 June 2017 - Period 3
Health and Adult Social Care
Portfolio Holder - Cllr L Salter**

Forecast Outturn Variance	Year to Date Variance
a. Health contribution towards Integrated Commissioning.	
b.	
c.	
d. Early outturn forecasts are predicting the full 2017/18 PE1 Learning Disability saving delivery of £500k. The £120k under spend is in relation to daycare services.	
e. Initial outturn on Mental Health is showing a year end pressure of £110K. This is mainly due to opening budget pressures on care package costs, particularly in residential care.	Year to date overspending largely because of higher than anticipated residential care packages.
f. Early outturn forecasts are predicting the full 2017/18 PE1 Older People savings delivery of £1mil. The £279K forecast overspend is reflecting the budget pressures on complex intensive homecare services, direct payments and residential care. This forecast will be monitored closely during the financial year.	Pressures on homecare, direct payments and residential care packages.
g.	
h. Early outturn forecasts are predicting budget pressures on complex intensive homecare services, direct payments and residential care. This forecast will be monitored closely during the financial year.	
i.	
j.	
k.	
l.	

General Fund Forecast 2017/18
at 31 July 2017 - Period 4
Transport, Waste & Regulatory Services
Portfolio Holder - Cllr T Cox

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<u>Transport</u>										
a Highways Maintenance	9,830	(2,048)	7,782	151	7,933	7,933	0	2,638	2,785	147
b Bridges and Structural Engineering	412	0	412	0	412	412	0	137	137	0
c Decriminalised Parking	1,157	(1,666)	(509)	0	(509)	(509)	0	(165)	(131)	34
d Car Parking Management	1,031	(6,485)	(5,454)	0	(5,454)	(5,454)	0	(1,634)	(1,686)	(52)
e Concessionary Fares	3,217	0	3,217	0	3,217	3,217	0	1,597	1,540	(57)
f Passenger Transport	400	(64)	336	0	336	336	0	156	186	30
g Road Safety and School Crossing	234	0	234	0	234	234	0	78	76	(2)
h Transport Planning	599	(854)	(255)	0	(255)	(255)	0	(497)	(648)	(151)
i Traffic and Parking Management	503	(5)	498	0	498	498	0	174	204	30
<u>Waste and Cleansing</u>										
j Public Conveniences	550	0	550	0	550	550	0	197	166	(31)
k Waste Collection	4,393	0	4,393	(27)	4,366	4,366	0	1,452	1,555	103
l Waste Disposal	5,533	0	5,533	0	5,533	4,633	(900)	1,841	1,409	(432)
m Street Cleansing	1,381	(7)	1,374	9	1,383	1,383	0	445	448	3
n Household Recycling	486	0	486	(7)	479	479	0	152	155	3
o Environmental Care	386	(4)	382	(143)	239	239	0	78	59	(19)
p Waste Management	487	0	487	(10)	477	477	0	96	96	0
<u>Other Services</u>										
q Flood and Sea Defence	745	(11)	734	0	734	834	100	244	312	68
r Enterprise Tourism and Environment Central Pool	1,354	0	1,354	0	1,354	1,354	0	451	483	32
<u>Regulatory</u>										
s Regulatory Business	523	(11)	512	23	535	535	0	174	158	(16)
t Regulatory Licensing	304	(433)	(129)	227	98	98	0	(43)	(30)	13
u Regulatory Management	227	0	227	0	227	227	0	74	55	(19)
v Regulatory Protection	244	(14)	230	0	230	230	0	73	84	11
Total Net Budget for Portfolio	33,996	(11,602)	22,394	223	22,617	21,817	(800)	7,718	7,413	(305)

Virements

Transfer from/(to) earmarked reserves
Allocation from Contingency
In year virements

£000
223
0
0
<u>223</u>

**General Fund Forecast 2017/18
at 30 June 2017 - Period 3
Transport, Waste & Regulatory Services
Portfolio Holder - Cllr T Cox**

Forecast Outturn Variance	Year to date Variance
a.	Less winter grit purchased due to high stock levels from previous year. Tree maintenance costs also lower than anticipated.
b.	
c.	
d.	Annual car parking permit income received in advance.
e.	
f.	
g.	
h.	South Essex Active Travel programme currently behind the anticipated spend profile for the grant.
i.	
j.	
k.	
l. As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex County Council and as such, disposal costs in future years remain unquantified.	As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex County Council and as such, disposal costs in future years remain unquantified.
m.	
n.	
o.	
p.	
q. Costs will be incurred due to the storage of spoil in relation to the flood defence scheme and the servicing of pumping stations across the Borough.	
r.	
s.	

t.

u.

v.

**General Fund Forecast 2017/18
at 31 July 2017 - Period 4
Technology
Portfolio Holder - Cllr T Byford**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Information Communications and a Technology	5,354	(971)	4,383	7	4,390	4,390	0	1,467	1,523	56
Total Net Budget for Portfolio	5,354	(971)	4,383	7	4,390	4,390	0	1,467	1,523	56

Virements

Transfer from/(to) earmarked reserves
Allocation from Contingency
In year virements

£000
7
0
0
<u>7</u>

General Fund Forecast 2017/18
at 31 July 2017 - Period 4
Technology
Portfolio Holder - Cllr T Byford

Forecast Outturn Variance	Year to date Variance
a.	

Housing Revenue Account Forecast 2017/18

at 31 July 2017 - Period 4

Deputy Chief Executive - Simon Leftley

Description	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Employees	215	0	215	215	0	0	0	0
b Premises (Excluding Repairs)	732	0	732	761	29	244	255	11
c Repairs	4,831	0	4,831	4,831	0	1,858	1,855	(3)
d Supplies & Services	68	0	68	68	0	23	5	(18)
e Management Fee	5,827	0	5,827	5,827	0	2,241	2,241	0
f MATS	1,124	0	1,124	1,124	0	375	371	(4)
g Provision for Bad Debts	383	0	383	383	0	0	0	0
h Capital Financing Charges	11,364	0	11,364	11,368	4	2,629	2,633	4
Expenditure	24,544	0	24,544	24,577	33	7,369	7,360	(10)
i Fees & Charges	(393)	0	(393)	(393)	0	(131)	(100)	30
j Rents	(26,673)	0	(26,673)	(26,923)	(250)	(8,896)	(9,097)	(200)
k Other	(277)	0	(277)	(276)	0	(259)	(342)	(83)
l Interest	(135)	0	(135)	(135)	0	0	0	0
m Recharges	(459)	0	(459)	(459)	0	(153)	(122)	31
Income	(27,936)	0	(27,936)	(28,186)	(250)	(9,439)	(9,660)	(221)
n Appropriation to Earmarked reserves	3,392	0	3,392	3,609	217	3,392	3,392	0
o Statutory Mitigation on Capital Financing	0	0	0	0	0	0	0	0
Net Expenditure / (Income)	0	0	0	(0)	(0)	1,322	1,091	(231)
Use of Reserves								
Balance as at 1 April 2017	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
Balance as at 31 March 2018	3,502	0	3,502	3,502	0			

Housing Revenue Account Forecast 2016/17
at 28 February 2017 - Period 11
Deputy Chief Executive - Simon Leftley

Forecast Outturn Variance	Year to Date Variance
a.	
b. Resident patrol services at Victoria Ward partially offset by lower council tax on void properties.	
c.	
d.	
e.	
f.	
g.	
h. Interest on internal borrowing.	
i.	
j. Rental income is higher than estimated because of a lower number of voids than allowed for in the budget.	
k.	
l.	
m.	
n. Underspend will be transferred to the HRA capital investment reserve.	
o.	



**Capital Programme Budget
Monitoring 2017/18**

Period 4

**as at 31st July 2017
Departmental Summary**

Capital Programme Monitoring Report – July 2017

1. Overall Budget Performance

The revised Capital budget for the 2017/18 financial year is £94.737million which includes all changes agreed at June Cabinet. Actual capital spend at 31st July is £15.844million representing approximately 17% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £0.963million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2017/18 £'000	Outturn to 31 July 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Revised Budget 2017/18 £'000	Previous Expected Variance to Revised Budget 2017/18 £'000
Chief Executive	24,169	7,377	20,604	(3,565)	(29)
People	16,709	805	15,827	(882)	(882)
Place	41,751	6,065	41,041	(710)	(225)
Housing Revenue Account (HRA)	12,108	1,597	12,108	-	-
Total	94,737	15,844	89,580	(5,157)	(1,136)

The capital programme is expected to be financed as follows:

Department	Council Budget £'000	External Funding		Total Budget £'000
		Grant Budget £'000	Developer & Other Contributions £'000	
Chief Executive	24,163	-	6	24,169
People	5,300	11,393	16	16,709
Place	28,830	10,483	2,438	41,751
Housing Revenue Account (HRA)	11,635	-	473	12,108
Total	69,928	21,876	2,933	94,737
As a percentage of total budget	73.8%	23.1%	3.1%	

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 31st July is as follows:

Department	Grant Budget	Developer & Other Contributions Budget	Total external funding budget	External funding received	External funding outstanding
	£'000	£'000	£'000	£'000	£'000
Chief Executive	-	6	6	-	6
People	11,393	16	11,409	3,687	7,722
Place	10,483	2,438	12,921	7,237	5,684
Housing Revenue Account (HRA)	-	473	473	473	-
Total	21,876	2,933	24,809	11,397	13,412

2. Department Budget Performance

Department of the Chief Executive

The revised capital budget for the Department of the Chief Executive is £24.169million. The budget is distributed across various scheme areas as follows

Department of the Chief Executive	Revised Budget 2017/18 £'000	Outturn to 31 July 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Forecast Variance to Year End 2017/18 £'000	Previous Forecast Variance to Year End 2017/18 £'000
Asset Management (Property)	23,319	7,175	19,754	(3,565)	(29)
Cemeteries & Crematorium	492	202	492	-	-
Subtotal	23,811	7,377	20,246	(3,565)	(29)
Priority Works (see table)	358	-	358	-	-
Total	24,169	7,377	20,604	(3,565)	(29)

Priority Works	£'000
Budget available	500
Less budget allocated to agreed schemes	(142)
Remaining budget	358

Actual spend at 31st July stands at £7.377million. This represents 31% of the total available budget.

Asset Management (Property)

Planning consent has now been granted for the Library Car Park reconstruction and enhancement scheme with an expectation to start on site during January 2018. As the scheme will commence so late into the financial year, budget of £3.536million will be included as a carry forward request in the report to November Cabinet.

The contract has now been let for the New Beach Huts phase two and works have now commenced. This scheme is scheduled to be completed in September 2017.

The former gas works site was purchased on 21st July and this cost is reflected in the spend to date.

The remaining budget of £29k on the Thorpe Hall Avenue Toilet Refurbishment scheme will be used in connection with the tram stop works however this will not be required until 2018/19. A carry forward request of £29k will therefore be included in the report to November Cabinet.

Cemeteries and Crematorium

Landscaping works are continuing on the plot of land identified in Sutton Road Cemetery. It has now been confirmed by the Environment Agency that the new legislation will not have an impact on the project and it is possible to raise the ground level sufficiently as per the original plans. The works are now almost complete.

The installation of the Pergola Walk Memorial is almost complete with the final paving works currently taking place.

Priority Works

The Priority works provision budget currently has £358k remaining unallocated.

Summary

Carry forward requests to be included in the report to November Cabinet include £29k for the Thorpe Hall Avenue Toilet Refurbishment scheme and £3.536million for the Library Car Park Reconstruction and Enhancement Scheme.

Department for People

The revised Department for People budget totals £16.709million.

Department for People	Revised Budget 2017/18 £'000	Outturn to 31 July 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000	Previous Expected Variance to Year End 2017/18 £'000
Adult Social Care	1,758	64	876	(882)	(882)
General Fund Housing	3,246	263	3,246	-	-
Children & Learning Other	64	14	64	-	-
Condition Schemes	704	64	704	-	-
Devolved Formula Capital	173	173	173	-	-
Early Years	536	60	536	-	-
Primary and Secondary School Places	10,228	167	10,228	-	-
Total	16,709	805	15,827	(882)	(882)

Actual spend at 31st July stands at £0.805million. This represents 5% of the total available budget.

Adult Social Care

The Community Capacity grant is used to enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. Plans for 2017/18 include project management for social care redesign, costs of sheltered housing review outcomes, development of independent living centre and investment in technology and equipment to promote independence. Total spend of £500k is forecast for 2017/18 therefore an accelerated delivery request of £54k will be included in the report to November Cabinet.

The majority of the works on the redevelopment of the Priory site will take place in 2018/19 therefore a large proportion of the budgets on the two Priory schemes will be included in the report to November Cabinet. These total £936k.

General Fund Housing

The Private Sector Renewal scheme is in place to ensure that the private sector stock is kept in a good condition. Plans are currently in progress for spend of the £625k budget in 2017/18.

The Empty Dwellings Management scheme is in place to fund works authorised under an Empty Dwellings Management Order (EDMO) to bring long term empty homes back into use and to a habitable standard.

Under the Disabled Facilities scheme, the deadline for the Adaptations Framework Agreement tender was 24th July. Tender evaluations are now taking place.

Children & Learning Other Schemes

Retentions of £50k are being held for Kingsdown Special School roof works and will be paid once outstanding snagging and defects works are completed and fully signed off. This figure is included in the outstanding creditors shown above.

Condition Schemes

A budget of £704k has been allocated to address larger conditions in schools where the cost is over the schools capabilities to fund. Most of these works will be undertaken over the school summer holidays to minimise disruption to the schools. Retentions of £30k are being held for works completed last year at nine primary schools.

Devolved Formula Capital

This is an annual devolution of dedicated capital grant to all maintained schools. The grant for 2017/18 is £173k. This grant amount will reduce as further maintained schools convert to academy status.

Primary and Secondary School Places

The primary expansion programme is now complete with final retention payments of £98k being held against five projects until the twelve month snagging period is over. A watching brief of demand against availability will be kept. If a need is identified, a further expansion of primary places will be explored to ensure that the council's statutory duty to provide a good school place for all those that request it can be met.

A secondary expansion programme is progressing to ensure that the extra places supplied in primary are matched in secondary as they are needed. One secondary school has planning permission and the project is about to complete the tender stage. A second secondary school is completing the feasibility stage and two other secondary schools are progressing towards feasibility stage.

Summary

Carry forward requests to be included in the report to November Cabinet are LATC Delaware and Priory for £839k and Priory House Condition Works for £97k.

An accelerated delivery request of £54k will also be included for the Community Capacity scheme.

Department for Place

The revised capital budget for the Department for Place is £41.751million. This includes all changes approved at June Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2017/18 £'000	Outturn to 31 July 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000	Previous Expected Variance to Year End 2017/18 £'000
Culture	5,266	299	5,266	-	-
ICT Programme	4,914	792	4,704	(210)	-
Enterprise, Tourism & Regeneration	5,848	1,322	5,848	-	-
Southend Pier	3,767	313	3,767	-	-
Coastal Defence & Foreshore	923	55	648	(275)	-
Highways and Infrastructure	6,339	1,372	6,339	-	-
Parking Management	612	41	612	-	-
Section 38 & 106 Agreements	2,293	17	2,068	(225)	(225)
Local Transport Plan	2,974	264	2,974	-	-
Local Growth Fund	5,477	1,275	5,477	-	-
Community Safety	420	-	420	-	-
Transport	540	44	540	-	-
Energy Saving Projects	2,378	271	2,378	-	-
Total	41,751	6,065	41,041	(710)	(225)

Actual spend at 31st July stands at £6.065million. This represents 15% of the total available budget.

Culture

A budget of £20k for works at Southchurch Park Bowls Pavilion has been identified as a match funding contribution to aid a bid to Sport England. The Council are currently working with the Bowls Club on supporting the bid.

The scheme to replace various playground gates within the borough's play areas to enable compliance with health and safety recommendations is currently at the procurement stage with plans to progress the scheme once this is complete.

Works are currently in the process of being programmed for various other culture schemes including Hard Surface Path Improvements, Replacement of Asbestos Stage Safety Curtain

at the Palace Theatre, Belton Hill Steps and External Cladding at the Cliffs Pavilion. Works are expected to commence on these schemes during the financial year.

ICT

As part of the Barracuda Replacement scheme, corporate spam and virus filtering has now been directed to Microsoft 365. Cyber security consultancy services are currently being commissioned to provide a holistic view of all security platforms.

The tender process is underway and evaluations have started as part of the Place Business Transformation in End to End Reporting scheme. A contractor has been appointed to support transformation of the symology system, which manages infrastructure assets including highways, land, property, bridges, structures, public lighting and distribution networks. This scheme will continue with phase two in the next financial year therefore a carry forward request of £210k will be included in the report to November Cabinet.

A Smoothwall Solution has been purchased and professional services commissioned to implement the solution for the Websense Replacement scheme. Implementation has been scheduled for September 2017.

The development of the Liquid Logic Case Management System scheme is on track to be delivered in line with the revised schedule. Sign off has now been received for the children's system configuration and training has commenced.

Enterprise, Tourism & Regeneration

The Regeneration projects include all the work currently taking place on the City Deal Incubation Centre, Airport Business Park and Queensway.

Local Growth Funding (LGF) of £3.2million for the Airport Business Park to support the delivery of on-site infrastructure and the relocation of Westcliff Rugby Club was spent by 31st March 2017 as per the grant conditions. The remaining phase one works are continuing and are nearing completion except from the utility elements which will continue through September. Planning approval for the rugby clubhouse has now been received and the relocation agreement and pre-commencement conditions are still to be completed.

Recruitment of a consultation lead is underway for the Airport Business Park scheme. The consultation is expected to commence in October 2017 for an outcome and decision by Cabinet in January 2018.

Southend Pier

Design works are in progress for the bearing refurbishments, condition works, pavilion platform, pier view gallery and the entrance enhancements on Southend Pier. Various factors such as listed building approval, English Heritage approval, the Marine Management Organisation and the Environment Agency may influence and delay the works. More information will be available later in the financial year.

Coastal Defence and Foreshore

A budget for improving the resilience of the borough to flooding from extreme weather events has been included in the 2017/18 capital programme. The main area to be worked on include the airport, City Beach and Shoebury Common. Surveys are to be carried out by the contractor for gully defects and repairs.

The cliff slip investigation works are continuing with feasibility studies to be carried out to the west of Clifton Drive.

Spend of £50k is anticipated on the Shoebury Common Sea Defence scheme this financial year therefore a carry forward request of £275k will be included in the report to November Cabinet.

Highways and Infrastructure

An allocation of £102k has been received from the Department for Transport for the maintenance of pot holes across the borough. The rest of the Highways Maintenance programme is underway and will continue for the remainder of the financial year.

The Street Lighting budget is a multi-million pound, multi-year scheme to be part funded by the Challenge fund from the Department for Transport. The luminaire installations are now 96% complete and the Columns are 98% complete. Works have started earlier than planned on the individual and entire road column replacements and all Central Management System base stations have been installed.

Parking Management

An updated parking strategy has been commissioned which will form the basis of improvement plans to the borough car parks. Feedback from the recent review is currently being assessed for any upgrade requirements.

Section 38 and Section 106 Schemes

There are a number of S38 and S106 schemes all at various stages. Some of the larger schemes include works around Acacia Drive, Bellway Prittlebrook, Essex House and Hinguar.

Various schemes are scheduled to be carried out in 2018/19 therefore a carry forward request of £225k will be included in the report to November Cabinet for these schemes.

Local Transport Plans (LTP Schemes)

The Local Transport Plan schemes cover various areas including better networks, traffic management, better operation of traffic control systems and bridge strengthening.

Works on the Automatic Vehicle Location (AVL) system and upgrades to the older Real Time Passenger Information signs are currently on track to be completed in year. The tourist signage information boards are due to commence in August.

Local Growth Fund

The A127 Growth Corridor projects will support the predicted growth associated with London Southend Airport and the Joint Area Action Plan (JAAP) proposals developed by Southend, Rochford and Essex County Councils to release land and create 7,380 high value jobs. The improvement will also support background growth of Southend and Rochford.

The final business case for A127 Kent Elms junction improvements has been approved by the South East Local Enterprise Partnership and all funding has been received.

Work commenced at Kent Elms on 21st November 2016 and a dedicated Public Liaison Officer is in place. School crossing patrols are in place for the duration of the works. Utility diversion works are underway although there has been a delay to Nation Grids works which has had a knock on effect causing a delay to completing BT diversions. Three lanes inbound and two new pedestrian crossings were in place at the end of June. Traffic signal calibration and validation is now complete.

Options are being prepared to put forward for the business case at the Bell junction and air quality implications are to be investigated. A draft engagement and consultation document has been prepared and is to be updated. Air quality specialist work has now commenced.

Transport

The road safety audit stage three has now been reviewed on the A127 Tesco junction improvements with minor adjustments are now complete. Stage four is yet to be completed.

Southend Transport Model is an on-going scheme to support various multi modal transport projects. A review of the model is complete with options on updating the model to be considered.

Energy Saving Projects

Several projects are being surveyed for potential use of the energy efficiency budget and procurement documents for feasibility are being drafted for energy works on the pier.

Summary

Carry forward requests to be included in the report to November Cabinet are various S106 schemes totalling £225k, Place Business Transformation in End to End Reporting for £210k and Shoebury Common Sea Defence scheme for £275k

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2017/18 is £12.108million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2017/18 £'000	Outturn to 31 July 2017/18 £'000	Expected outturn 2017/18 £'000	Forecast Variance to Year End 2017/18 £'000	Previous Forecast Variance to Year End 2017/18 £'000
Decent Homes Programme	7,703	1,450	7,703	-	-
Council House Adaptations	565	114	565	-	-
Sheltered Housing	345	-	345	-	-
Other HRA	3,495	33	3,495	-	-
Total	12,108	1,597	12,108	-	

The actual spend at 31st July of £1.597million represents 13% of the HRA capital budget.

Decent Homes Programme

The 2017/18 programme for Decent Homes is progressing in accordance to plan. Fire safety works at Chiltern are progressing well and the fire doors and screens to Pennine and Quantock are in the process of being manufactured.

Council House Adaptations

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2017/18.

Sheltered Housing

This budget is to be used in conjunction with the Sheltered Housing review.

Other HRA

Phase two of the Land Review is progressing with planning permission for 15 units at Rochford Road granted by the Development Control Committee on 2nd August. Initial highways works have now commenced with the Council's approved contractor and the tender for the build works contractor is now open. The deadline for this tender is 29th August. An update has now been issued to local residents confirming the next steps of the project and the proposed timescales.

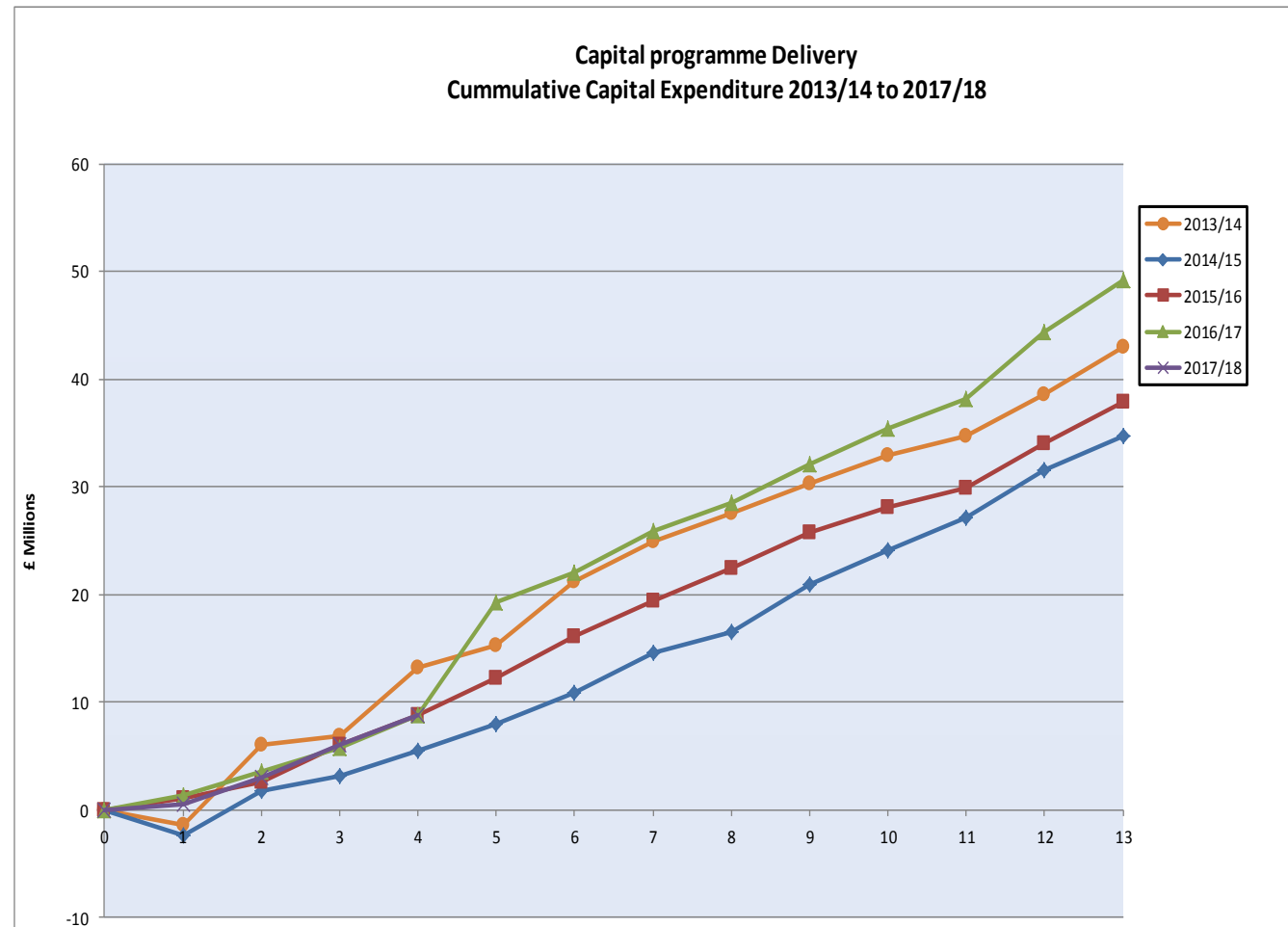
Summary of Capital Expenditure at 31st July 2017

Appendix 1

	Original Budget 2017/18 £000	Revisions £000	Revised Budget 2017/18 £000	Actual 2017/18 £000	Forecast outturn 2017/18 £000	Forecast Variance to Year End 2017/18 £000	% Variance
Chief Executive	6,400	17,769	24,169	7,377	20,604	(3,565)	31%
People	13,582	3,127	16,709	805	15,827	(882)	5%
Place	48,140	(6,389)	41,751	6,065	41,041	(710)	15%
Housing Revenue Account	8,610	3,498	12,108	1,597	12,108	0	13%
	76,732	18,005	94,737	15,844	89,580	(5,157)	17%
Council Approved Original Budget - February 2017	76,732						
Chief Executive amendments	18,427						
People amendments	(1,041)						
Place amendments	(385)						
HRA amendments	4,864						
Carry Forward requests from 2016/17	6,206						
Accelerated Delivery requests to 2016/17	(856)						
Budget re-profiles (June Cabinet)	(11,927)						
New external funding	2,717						
Council Approved Revised Budget - June 2017	94,737						

Actual compared to Revised Budget spent is £15.844M
or 17%

Appendix 2



Year	Outturn £m	Outturn %
2012/13	61.0	97.9
2013/14	43.3	93.8
2014/15	34.8	83.8
2015/16	37.9	97.0
2016/17	48.8	89.0